

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
March 5, 2012
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. February 13, 2012 City Council Workshop Meeting Minutes
2. February 21, 2012 City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes—
--Planning Commission, January 24, 2012
4. Verified Claims
5. Purchases
6. License Applications

PUBLIC HEARING

GENERAL BUSINESS

7. Planned Unit Development - Concept Stage—Lakeview Terrace/Tycon Companies, Midland Plaza, 3588 Owasso Street
8. Appointments to Park and Recreation Commission and Public Safety Committee
9. Appointments to Grass Lake Water Management Organization

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

*** Denotes items that require four votes of the City Council.**

**CITY OF SHOREVIEW
CITY COUNCIL WORKSHOP MEETING
February 13, 2012**

Attending:

Council: Mayor Martin, Councilmembers Huffman, Quigley, Wickstrom,
Withhart

Staff: City Manager Terry Schwerm
Public Works Director Mark Maloney

SESCA: Bill Kiehnbaum
Patti Raeker
Cheryl Wason

Mayor Martin called the February 13, 2012 City Council workshop meeting to order at 7:00 p.m.

DISCUSSION WITH THE SHOREVIEW-EINHAUSEN SISTER CITY ASSOCIATION (SESCA)

The City Council met with representatives from SESCO to discuss upcoming events planned with Shoreview's sister city, Einhausen. The first event noted is the 10th Annual German Dinner that will be held April 14, 2012, at Gasthaus Bavarian Hunter in Stillwater. The guest speaker will be Christa Tiefenbacher-Hudson, Honorary Consul of the Federal Republic of Germany in Minneapolis.

During the week of July 24-30, Shoreview, in cooperation with the Shoreview Northern Lights Variety Band (SNLVB), will co-host 39 band members from the Musik Corp Band from Einhausen. Band members will bring families as well as Mayor Phillip Bohrer and current and past presidents of the partnership association in Einhausen, Gunther Jakob, and Gerhard Gartner.

The schedule of events during the Einhausen visitors' stay is planned as follows:

July 24th - A potluck meal at the Pavilion for our German visitors to meet their host families. There will also be a joint band rehearsal. It was noted that the schedule for the potluck at the Pavilion will need to take into account that the Farmers Market will be at Shoreview that day.

July 25th - Formal reception and recognition of Einhausen visitors at the Community Center with coffee and cake. The public will be invited. The Council discussed serving alcohol, noting that the hospitality received in Einhausen by Shoreview visitors always included beer and wine. However, it is illegal for the City to pay for any alcohol served.

The possibilities of a cash bar or serving one non-alcoholic and one alcoholic punch were discussed. Options for serving alcohol will continue to be discussed.

July 26th - Shoreview Northern Lights Variety Band/Musik Corp Band Joint Concert at Bethel University at 7:00 p.m. This concert is free. Shoreview's song, *Toward A New Horizon*, will be played. The composer, Steve Reineke, will be invited to attend.

July 27th - Area tours

July 28th - Musik Corp Band marches in *Slice* and will perform on stage in the evening with the 450 Band

July 29th - Mississippi Dinner Cruise at 6:30 p.m.

July 30th - Group departs for home.

Mr. Kiehnbbaum stated that a detailed itinerary is being drafted to be translated into German and sent to Einhausen. Mr. Schwerm requested that SESCA planners be in contact with City staff to be sure any setup needed for planned events is scheduled and preparations are made.

Ms. Wason reported that all visitors will be housed with host families, and there are backup volunteers.

Mayor Martin stated that she especially would like the whole community to be aware of Shoreview's relationship with Einhausen.

A gift to the group to take back to Einhausen was discussed as a way to thank the people of Einhausen for their love and hospitality shown to Shoreview visitors. Councilmember Quigley suggested a commemorative gift to each of the visitors as well. Mr. Schwerm noted that the City can only play a limited role as a public expenditure for gifts. The SNLVB is contributing funding for the events, and funding will also be sought from the Shoreview Foundation.

DISCUSSION REGARDING WATER METER CHANGE OUT PROGRAM

Public Works Director Mark Maloney reported that over 99% of Shoreview property owners have allowed the water meter replacements, Infiltration and Inflow (I & I) inspection and were in compliance by mid-2010. Work was started in 2009 to replace old water meters with new radio read meters. There are 24 properties that the City has been unable to access for the I & I inspection. Of those, 11 have not allowed completion of the water meter replacement. These properties are occupied but have been unresponsive and are incurring penalties of \$150 per quarter on their utility bills.

The I & I inspection is to bring properties up to code to meet modern standards and satisfy the Metropolitan Council that the City is doing everything possible to eliminate the surcharge for unnecessary sewage treatment and that illegal sump pump connections or discharges are addressed.

Mr. Schwerm stated that all of the property owners have paid penalties from \$600 to \$1200. If the accounts are flagged, the I & I inspections can be done when there is a transfer of ownership. Of the 24 properties, four have failed systems, but the City is unable to access the properties to determine if they have been fixed.

Mayor Martin asked how water usage is being determined for their water bills. Mr. Schwerm stated that an estimated amount is used. Mr. Maloney added that about half of the properties have not paid a utility bill since before 2006. The City has been certifying the delinquent accounts as special assessments on property taxes. These properties are in the third year of not having accurate usage readings, and there is a concern that a large adjustment will be necessary when the account is reconciled through transfer of ownership.

The City has few options. The Council discussed an increase of the penalties. Another would be to shut the water off. Yet another option would be to continue charging increased penalties but cap the amount. The negative impact of shutting off water is that people go to the press to make a big issue against the City. Also, properties cannot be occupied if there is no water.

Mr. Maloney stated that if the shut-off option is used, there needs to be a clear explanation of the reason for that action. Yet these property owners pay the fees and late charges. The City is collecting an amount sufficient to cover costs. He believes reconciliation will come with a new resident. Unpaid penalties can be assessed on property taxes. If that happens, there is a statement on their bill to notify of the special tax assessment.

Mayor Martin stated that these property owners will pay more in penalties than the cost for any repairs needed.

It was the consensus of the Council to cap penalty fees after three years for the I & I inspection. Property owners who have not allowed the change to the new water meters will be given a final notice with a date certain for water shut off after winter on May 15th. Notices will be sent close enough to the deadline date so property owners do not forget the deadline.

2012 PROPOSED STREET IMPROVEMENTS

Mr. Maloney referred Councilmembers to Ramsey County's concept plan for the future of Highway 49. As a part of the road improvements, the west side of County Road F would be closed off and made into a cul-de-sac, as this intersection does not meet site distance standards. Comments at an information meeting were positive. Residents on County Road F will be contacted for feedback.

It was noted that the address 4087 is a Hodgson Road address. If there is a cul-de-sac, the address will be on County Road F and will need an access driveway to County Road F. Mr. Maloney responded that he is looking into that address change.

OTHER ISSUES

Mayor Martin noted the message from Planning Commission Chair Larry Feldsien expressing his gratitude and what it meant to him that the Council came to the last Planning Commission meeting to commend his service on the Commission with Commissioner Rick Mons. He is very appreciative that he has been able to serve the community. A CD was made that will be sent to him for his family.

The meeting adjourned at 8:58 p.m.

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
February 21, 2012**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on February 21, 2012.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Huffman, Quigley, Wickstrom and Withhart.

APPROVAL OF AGENDA

MOTION: by Councilmember Wickstrom, seconded by Councilmember Withhart to approve the February 21, 2012 agenda as submitted.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

The winners of the *One Community of Many Colors* Poster Contest, sponsored by the Shoreview Human Rights Commission were recognized. Commissioners present included Julie Williams, Chair; Bob Minton; Richard Bokovoy; Nancy Hite; Cory Springhorn; and Mark Frey.

Commissioner Williams stated that the Shoreview Human Rights Commission Mission Statement states that the Commission "advises and aids by establishing and promoting a community of equal opportunity and freedom from discrimination, a community vision in which all people are welcomed, valued and respected, and each person feels at home." In 1994, the Poster Contest began in conjunction with Martin Luther King, Jr. Day. This is the 19th Poster Contest. Students are encouraged to make posters that show positive interaction with others different from themselves. The posters are judged on: 1) positive theme, 2) clarity of message, 3) quality of art, 4) attractiveness, 5) usage of paper area, and correct spelling of text.

The top 10 are chosen plus 10 honorable mentions. Prizes are solicited from local vendors as awards. The local businesses who donated prizes are: Rainbow Foods,

Perkins, Nancy Hite, Lee's Champion Tae Kwon Do, Frattalone's Arden Hills Hardware, Arden Pharmacy and Gifts, Anna's Hallmark, Dominos, National Karate, Flaherty's, Shoreview Community Center and Dairy Queen.

Students from five area schools participated: Emmet D. Williams, Island Lake, Turtle Lake, Pinewood and St. Odilia. A total of 310 posters were submitted from which the top 10 places were chosen and 11 honorable mentions.

Mayor Martin presented each winner with a certificate and Shoreview pin:

Honorable Mention:

Adhy Singh	Island Lake	Mrs. Anderson/Mrs. Eidem
Meryl Wang	Turtle Lake	Mrs. Bell
Neha Gugaraj	Turtle Lake	Mrs. Carlson
Collin Hoyhtya	Turtle Lake	Mrs. Milow
Matais Bidegaray	Turtle Lake	Mrs. Milow
Caleb Newberg	Turtle Lake	Mrs. Leiser
Morgan Dahl	Turtle Lake	Mrs. Pallansch
Sophia Roesler	Island Lake	Mrs. Harren
Grady Schierts	Island Lake	Mrs. Rode
Samantha Huberty	Emmet D. Williams	Mrs. Sandberg
Alli Misialek	St. Odilia	Mrs. Witham

Place

10th	Issac Pan	Turtle Lake	Mrs. Leiser
9th	Haylee Slotness	Turtle Lake	Mrs. Milow
8th	Olivia Thompson	Emmet D. Williams	Ms. Childs
7th	Amalia Galvan	Pinewood	Mrs. Kettelsen
6th	Brooke Voytilla	Turtle Lake	Mrs. Haugen
5th	Steve Moren	Turtle Lake	Mrs. Leiser
4th	Josh Etten	St. Odilia	Mrs. Witham
3rd	Neha Sviram	Turtle Lake	Mrs. Milow
2nd	Leah Brandt	Island Lake	Mrs. Dahl
1st	Lily Shen	Island Lake	Mrs. Anderson/Mrs. Eidem

Mayor Martin thanked Commissioners for all the work done to make this a successful poster contest. All posters will be hung in the Community Center.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS**Mayor Martin:**

The ice rinks are now closed in Shoreview.

The *Slice of Shoreview* will hold a kickoff event at the Shoreview Community Center, Thursday, February 23, 2012, from 4:30 to 8:00. The event will be in partnership with the Shoreview Sister City Organization because 39 members from Einhausen, Germany will be visiting Shoreview to participate in the *Slice* with a band concert and in the parade. Tickets are \$15, if purchased in advance. Shoreview restaurants will be providing food, and there will be an auction, prizes and games.

Councilmember Wickstrom:

The Beyond the Yellow Ribbon Campaign is looking for volunteers to work two to three-hour shifts at a family reintegration academy that will be held Sunday, March 11th. This will be an all day session at the Roseville Area School. Anyone interested should contact Councilmember Wickstrom at 651-720-5455 or ady@adywickstrom.com.

Councilmember Withhart:

The Guerin Gas Station has been restored and is now back in the City. The Shoreview Historical Society will be working on signage. It will be permanently displayed at the historic farmhouse behind the fire station near Turtle Lake School within the next three or four weeks. This gas station was originally located on Rice Street coming north out of St. Paul. It was the last place to buy gas on the way to the lake cottage. At that time gas was \$0.17/gallon.

CONSENT AGENDA

The following items were pulled for discussion:

No. 3, Park and Recreation Monthly Report: Councilmember Withhart noted that the January usage of the Community Center in 2008 was 45,217. In 2012, that number has grown to 59,157. He commended staff for making the Community Center a welcoming and wonderful place to visit.

No. 8, Comprehensive Infrastructure Replacement Plan: Mayor Martin noted that this long-range plan identifies every item of replacement for the next 40 years. It also estimates cost and where funds will come from to cover the cost. It is a remarkable document that is one of the reasons for Shoreview's success and ability to keep taxes low. It is available on the City website.

MOTION: by Councilmember Withhart, seconded by Councilmember Huffman to approve the Consent Agenda for February 21, 2012, and all relevant resolutions for all item Nos. 1 through 12:

1. February 6, 2012 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes
 - Economic Development Authority
3. Monthly Reports:
 - Administration
 - Community Development
 - Finance
 - Public Works
 - Park and Recreation
4. Verified Claims in the Amount of \$831,457.45
5. Purchases
6. License Applications
7. Approval of 2012 Insurance Coverage
8. Receipt of 2012 Comprehensive Infrastructure Replacement Plan
9. Acceptance of Donations - Human Rights Commission Poster Contest
10. 2012 Consultation Services Agreement - GMHC/HRC
11. Establish Fee Schedule for 2011 Operation and Maintenance Costs for the Augmentation of Snail Lake
12. Approve Purchase of Replacement Vehicle - Utility Van

VOTE: Ayes - 5 Nays - 0

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

FEASIBILITY REPORT FOR COUNTY ROAD F, DEMAR, FLORAL NEIGHBORHOOD ROAD RECONSTRUCTION - CITY PROJECT 12-1

Presentation by Public Works Director Mark Maloney

The Feasibility Study for this project was ordered October 17, 2011. The study includes:

Existing conditions
Proposed improvements according to City policies
Estimated project cost
Funding sources/assessments
Conclusions
Recommendations

This project would convert rural roadways to urban standards. This includes installation of curb and gutter. There is a water main and sanitary sewer which serves all residents in the project area. The storm water collection system is limited, and there is limited overhead street lighting. The proposed improvements include:

- Remove old road and install new road section with barrier style concrete curb and gutter
- Creation of a cul-de-sac on County Road F to remove connection to Hodgson Road
- Replace cast iron pipe water main and services
- Repair sanitary sewer main line as needed and replace sewer services from main to property line because of tree root interference
- Install storm water collection and infiltration system
- Replace existing street lights and increase the lighting on County Road F and Demar

The Feasibility Report is not a design document but generally defines the scope of the project. These improvements will evolve in the design work.

Two informational meetings were held with neighborhood residents, and a follow-up letter/questionnaire was sent. There is general positive support for the project. Concerns have been expressed about storm water runoff. The amount of street lighting to be installed is yet to be determined. Some requests have been received for drive-over style curb.

The estimated project cost is \$1,405,000. The project is proposed to be funded from the Street Renewal Fund, Utility Funds and assessments. Assessments would total \$90,750 for street work at \$1,745/unit. Assessments for surface water would total \$50,988 at \$1,120/unit (maximum).

The findings of the Feasibility Report are that the proposed improvements are technically and financially feasible, and they will directly benefit neighborhood residents.

Staff's recommendation is to schedule a public hearing for this project on March 19, 2012.

Councilmember Quigley asked for further explanation of the cul-de-sac proposed for County Road F. Mr. Maloney explained that the cul-de-sac will tie in with the overall safety improvements planned by Ramsey County to realign County Road F as a square intersection with Hodgson Road. A cul-de-sac on the west side will eliminate the odd curved intersection that now exists. There has been positive feedback from residents.

Councilmember Withhart stated that he lives in the project area and would like a ruling whether he should limit his participation in discussion and voting on the project. Mr. Schwerm stated that as Councilmember Withhart would not receive any financial benefit, he would be able to vote on the project. City Attorney Dan Duffek agreed, at least for the vote taking place at this meeting. City Attorney Filla will be consulted as to further proceedings.

Councilmember Wickstrom noted that resident input at the time of the Highway 49 Task Force was to indicate that a cul-de-sac should be put in on County Road F. It is a very dangerous intersection.

Mayor Martin asked the timing for Highway 49 improvements. Mr. Maloney stated he believes it is scheduled for 2013 or 2014. Mayor Martin opened the discussion and asked for public comment. There was none.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Huffman to approve Resolution No. 12-13, receiving the Feasibility Report for the Floral, County Road F, Demar Neighborhood Road Reconstruction, City Project 12-01, and call for a Public Hearing to be held on March 19, 2012 at 7:00 p.m., on the proposed improvements.

ROLL CALL: Ayes: Huffman, Quigley, Wickstrom, Withhart, Martin
Nays: None

APPOINTMENT TO ENVIRONMENTAL QUALITY COMMITTEE

City Manager Schwerm stated that the Environmental Quality Committee currently has eight members and up to nine are allowed. Two applications were received and the Environmental Quality Committee has recommended appointment of John Suzukida.

MOTION: by Councilmember Quigley, seconded by Councilmember Huffman to appoint John Suzukida to the Environmental Quality Committee for a term ending January 31, 2015.

VOTE: Ayes - 5 Nays - 0

Councilmembers noted that the second application was also excellent, and that person will be encouraged to apply for other City positions.

APPOINTMENT TO BIKEWAYS AND TRAILS COMMITTEE

MOTION: by Councilmember Wickstrom, seconded by Councilmember Withhart to appoint Jay Thacker to the Bikeways and Trails Committee for a term ending January 31, 2015.

ROLL CALL: Ayes: Quigley, Wickstrom, Withhart, Huffman, Martin
Nays: None

ADJOURNMENT

MOTION: by Councilmember Huffman, seconded by Councilmember Withhart to adjourn the meeting at 7:55 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE __ DAY OF _____
2012.

Terry C. Schwerm
City Manager

**SHOREVIEW PLANNING COMMISSION
MEETING
January 24, 2012**

CALL TO ORDER

Chair Feldsien called the meeting of the December 6, 2011 Shoreview Planning Commission meeting to order at 7:00 p.m.

ROLL CALL

The following members were present: Chair Feldsien; Commissioners Ferrington, Proud, Schumer, Solomonson and Wenner.

Commissioner Mons was absent.

RECOGNITION FROM MAYOR AND CITY COUNCILMEMBERS

Mayor Martin with City Councilmembers Huffman, Quigley, Wickstrom and Withhart presented a plaque of appreciation to Chair Feldsien who is retiring from the Planning Commission after 24 years of service. Commissioner Mons is also leaving the Commission but was absent; a plaque will be given to him. Mayor Martin and Councilmembers expressed their appreciation to the Planning Commission for their thorough work. Often the Commission is at the front of an issue, and does very valuable work with detailed review in application of City ordinances.

Chair Feldsien expressed his gratitude to the Council. He has been challenged with each new issue and has appreciated serving the City.

APPROVAL OF AGENDA

MOTION: by Commissioner Schumer, seconded by Commissioner Proud to approve the January 24, 2012 agenda as submitted.

VOTE: **Ayes - 6** **Nays - 0**

APPROVAL OF MINUTES

Page 10: Commissioner Proud requested that "obstruct use of the fire station..." in the text to the last paragraph be deleted and replaced with ongoing incompatibility.

MOTION: by Commissioner Proud, seconded Commissioner Schumer to approve the December 6, 2011 Planning Commission minutes as amended.

VOTE: **Ayes - 5** **Nays - 0** **Abstain - 1 (Wenner)**

Commissioner Wenner abstained, as he was not present at the meeting.

REPORT ON COUNCIL ACTION

City Planner Kathleen Nordine reported that the Council approved the modification to Municipal Development District No. 2 and a proposed tax increment financing (TIF) plan for District No. 7 for the Southview senior development.

Two new Planning Commission members will begin their terms at the February 2012 meeting.

The Environmental Quality Committee has three remaining presentations in its series:

February 15	Attracting Birds to Your Yard
March 21	The Twin Cities Ecosystem Project
April 18	The Future of Public Transit in Shoreview

NEW BUSINESS

A. PUBLIC HEARING –

**TEXT AMENDMENT-CHAPTER 200, INCLUDING SECTION 207.050,
NONCONFORMITIES & SECTION 208.080, NONCONFORMING SIGNS**

FILE NO:	2438-12-01
APPLICANT:	CITY OF SHOREVIEW
LOCATION:	CITY WIDE

City Attorney Filla stated that he has reviewed the Affidavit of Publication indicating that proper notice has been given and the public hearing is in order.

Presentation by City Planner Kathleen Nordine

State Statutes were amended in 2004 in to indicate that nonconformities have a right to continue and can be repaired, replaced, restored, maintained or improved. The text amendments proposed are to comply with State law.

Section 207.050 defines nonconformities pertaining to uses, lots and structures. All text referring to termination of use or structures has been removed. Text has been revised to be consistent State Statute regarding nonconforming structures and the 50% rule. Regulations regarding nonconforming structures also apply to signs, antennas and towers. Section 208.080 regarding signs has been removed, as it is now covered in Section 207.050.

In regard to Section 209.080, regarding nonconformities in Shoreland Districts, Counsel and staff are in the process of researching how the statute changes impact shoreland properties.

The proposed amendments are consistent with state law, and staff is requesting that the Planning Commission forward a recommendation of approval to the City Council.

Commissioner Ferrington asked for clarification in deleting the word “principal” and replacing it with the term “use.” Ms. Nordine explained that prior to current law there was a distinction

between a principal use and an accessory use. Now the law refers to any use and so the term “principal” is no longer a necessary distinction.

Commissioner Wenner asked if reconstruction of a damaged or burned building can be altered from the prior nonconformity. Ms. Nordine responded that reconstruction can be done on the same footprint. If there is any expansion, it must comply with current City Code. Updated improvements can be made.

Commissioner Solomonson stated that nonconforming and illegal appear to be the same and asked how to determine nonconformity or illegality. He further asked if a structure with a permit that did not have a final inspection would be conforming but illegal, as in the case when a final occupancy inspection is not done. Ms. Nordine stated that a determination would be made on whether or not a permit was pulled. For older structures, staff would seek documentation from the homeowner. Yes, a structure could be conforming and still be illegal if the required approvals were not obtained.

City Attorney Filla explained that nonconforming means it was conforming at one time but with Code changes, it became nonconforming. An illegal building has always been illegal.

Chair Feldsien asked for clarification of the terms “damage” or “destroy.” City Attorney Filla stated that he does not differentiate the terms. If the building is damaged or destroyed more than 50%, the rules kick in.

Chair Feldsien opened the public hearing. There were no public comments or questions.

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington to close the public hearing.

VOTE: Ayes - 6
Nays - 0

MOTION: by Commissioner Solomonson, seconded by Commissioner Wenner to recommend the City Council approve the text amendment to Chapter 200 of the Municipal Code, Section 207.050 and Section 208.080 pertaining to nonconformities. The ordinance is consistent with the changes in State Law adopted in 2004.

VOTE: Ayes - 6 Nays – 0

MISCELLANEOUS

City Council Meetings

Commissioners Wenner and Schumer respectively will attend the February 6th and February 21st City Council meetings.

Planning Commission Chair and Vice Chair

Chair Feldsien recused himself from voting on this item.

Commissioner Proud stated that he strongly supports rotation of the Chair position but would be willing to serve as Chair, if no one else steps forward. He also supports the process of Vice Chair becoming Chair.

Commissioner Wenner agreed with rotation of the Chair position. An orderly rotation procedure should be established according to the terms members have been appointed. A rotation process was recommended by the City Council. Rotation offers the opportunity of leadership to all Commissioners.

Commissioner Solomonson stated that he does not agree with appointing the Chair position on the basis of seniority. It should be rotated, but junior members should not be excluded.

Commissioner Schumer agreed with a rotation process and nominated Commissioner Solomonson.

Commissioner Proud nominated Commissioner Wenner. Commissioner Wenner withdrew his name from consideration and nominated Commissioner Proud.

MOTION: by Commissioner Schumer to close the nominations.

VOTE: Ayes - 5 Nays - 0

Ballots were distributed. Chair Feldsien collected the votes and announced that Commissioner Solomonson was voted to be Chair.

Chair Feldsien opened nominations for Vice Chair. Commissioner Wenner nominated Commissioner Schumer. Commissioner Ferrington nominated Commissioner Proud.

Chair Feldsien closed nominations, and ballots were again distributed for a vote. Chair Feldsien collected the votes and announced that Commissioner Proud was voted to be Vice Chair.

WORKSHOP

City Planner Nordine informed the Planning Commission of a workshop on March 12, 2012, hosted by the Urban Land Institute regarding *Navigating the New Normal*. It considers policies in the current economy. A formal invitation will be sent to Commissioners. A social hour will begin at 6:30 p.m., and the meeting will begin at 7:00 p.m. Others attending will be the City Council, Economic Development Authority and the Economic Development Commission.

Text Amendments - Environmental Regulations

City Planner Nordine introduced the new Environmental Officer for the City, Jessica Schaum. She has been asked to look at how current regulations can be strengthened. The amendments being reviewed at this meeting are in regard to vegetation and woodland ordinances and water quality ordinances. Proposed amendments will be on the February 28th Planning Commission meeting agenda.

Ms. Schaum stated that in regard to vegetation and woodland, an amendment is proposed for shade tree management that would include addressing the Emerald Ash Borer (EAB), as well as any new pest infestations.

Commissioner Proud made a number of suggestions regarding the amendment provisions:

1. He asked the reason for only referring to shade tree rather than tree. Ms. Schaum explained that the language is from the Department of Agriculture, and that definition is broader than a maple or an elm. She will clarify the definition at the February meeting.
2. On page 1, Section 2A, he cautioned the use of “practical” which may go beyond what is meant.
3. In reference to property, he suggested specifying exterior property, as there is no intent to enter the interior of a property.
4. Page 3, Section 5 should include disposal as well as transportation of diseased wood.
5. Page 3, item 20, he suggested the reference be to stumps with or without bark.

Commissioner Solomonson asked if disposal is relevant on Page 3, Section 5, if the diseased wood is quarantined. Ms. Schaum explained that disposal can be done through chipping or removal. The diseased trees can only be removed in winter, when the pest is not active.

Chair Feldsien asked if shade trees include shrubs and bushes. Mr. Warwick responded that this is covered in the statute. Chair Feldsien requested that treatment include “other methods” to cover any future treatments developed.

Water Quality

This change is to require that vegetation be established within two weeks of development to prevent erosion; it will also be easier for staff to monitor and enforce. Work done in the winter would have a deadline of May 15.

Commissioner Ferrington stated that this change would make it more difficult to use native plants or seed. A deadline of two weeks dictates use of sod. Burlap barriers can be used to decrease erosion. She suggested that use of native plants and seed be taken into consideration. Permanently established vegetation, she believes, means it is up and growing. Ms. Nordine stated that staff is looking for action on the part of the property owner within 14 days, whether it be seed or sod.

Commissioner Solomonson asked if there is a concern for chemicals treating EAB getting into water. Ms. Schaum noted that the option of using chemical soil drenching is strongly discouraged. The method preferred is injection, if the tree is not removed.

Ms. Schaum stated that the Minnesota Pollution Control Agency NPDES and SWPPP permit requirements for storm water discharge requires the City to have regulations pertaining to illicit discharge. The plan establishes guidelines and violations for dumping into the storm water system.

Page 3, Chair Feldsien suggested the provision apply to “any land use.” He also noted that discharge from foundation drains is permitted in one place but not in another. He asked if, on page 6, such discharges should be exempt. Mr. Warwick stated that the listed discharges are exempt but

must flow across open area to be filtered and exposed to air. Sediment is left in grass rather than reaching the storm sewer. This can be clarified in the text.

Referring to page 7, item 8, Commissioner Proud stated that reference to using Best Management Practices could be a performance burden for the City and expensive. He would like to see a performance standard that is practical, reasonable and affordable.

Commissioner Proud questioned the use of the term “coal tar sealant” and that a clear definition be provided for residents. Ms. Schaum stated that specific definitions are included in the text of a proposed ban that will be included in Chapter 600 of the City Code. Menard’s, Lowe’s and Home Depot have pulled coal tar products from their shelves. Mn/DOT requires asphalt, and the City uses only asphalt.

Chair Feldsien asked about contractors who seal driveways. Ms. Nordine stated that they have two products, one with coal tar and one that is asphalt. Staff is looking at methods to educate contractors and homeowners about the use of these products and City requirements.

Planning Commission Workshop

Chair Feldsien noted that the Planning Commission will hold a workshop meeting prior to the regular meeting scheduled for February 28 that 6:00 p.m.

After a brief discussion, it was the consensus of the Commission to hold the workshop after the regular meeting, not before.

ADJOURNMENT

MOTION: by Commissioner Feldsien, seconded by Commissioner Schumer to adjourn the regular Planning Commission Meeting of January 24, 2012, at 8:23 p.m.

VOTE: **Ayes - 6** **Nays – 0**

ATTEST:

Kathleen Nordine
City Planner

**SHOREVIEW PLANNING COMMISSION
MEETING
January 24, 2012**

CALL TO ORDER

Chair Feldsien called the meeting of the December 6, 2011 Shoreview Planning Commission meeting to order at 7:00 p.m.

ROLL CALL

The following members were present: Chair Feldsien; Commissioners Ferrington, Proud, Schumer, Solomonson and Wenner.

Commissioner Mons was absent.

RECOGNITION FROM MAYOR AND CITY COUNCILMEMBERS

Mayor Martin with City Councilmembers Huffman, Quigley, Wickstrom and Withhart presented a plaque of appreciation to Chair Feldsien who is retiring from the Planning Commission after 24 years of service. Commissioner Mons is also leaving the Commission but was absent; a plaque will be given to him. Mayor Martin and Councilmembers expressed their appreciation to the Planning Commission for their thorough work. Often the Commission is at the front of an issue, and does very valuable work with detailed review in application of City ordinances.

Chair Feldsien expressed his gratitude to the Council. He has been challenged with each new issue and has appreciated serving the City.

APPROVAL OF AGENDA

MOTION: by Commissioner Schumer, seconded by Commissioner Proud to approve the January 24, 2012 agenda as submitted.

VOTE: Ayes - 6 Nays - 0

APPROVAL OF MINUTES

Page 10: Commissioner Proud requested that "obstruct use of the fire station..." in the text to the last paragraph be deleted and replaced with ongoing incompatibility.

MOTION: by Commissioner Proud, seconded Commissioner Schumer to approve the December 6, 2011 Planning Commission minutes as amended.

VOTE: Ayes - 5 Nays - 0 Abstain - 1 (Wenner)

Commissioner Wenner abstained, as he was not present at the meeting.

REPORT ON COUNCIL ACTION

City Planner Kathleen Nordine reported that the Council approved the modification to Municipal Development District No. 2 and a proposed tax increment financing (TIF) plan for District No. 7 for the Southview senior development.

Two new Planning Commission members will begin their terms at the February 2012 meeting.

The Environmental Quality Committee has three remaining presentations in its series:

February 15	Attracting Birds to Your Yard
March 21	The Twin Cities Ecosystem Project
April 18	The Future of Public Transit in Shoreview

NEW BUSINESS

A. PUBLIC HEARING –

**TEXT AMENDMENT-CHAPTER 200, INCLUDING SECTION 207.050,
NONCONFORMITIES & SECTION 208.080, NONCONFORMING SIGNS**

FILE NO:	2438-12-01
APPLICANT:	CITY OF SHOREVIEW
LOCATION:	CITY WIDE

City Attorney Filla stated that he has reviewed the Affidavit of Publication indicating that proper notice has been given and the public hearing is in order.

Presentation by City Planner Kathleen Nordine

State Statutes were amended in 2004 in to indicate that nonconformities have a right to continue and can be repaired, replaced, restored, maintained or improved. The text amendments proposed are to comply with State law.

Section 207.050 defines nonconformities pertaining to uses, lots and structures. All text referring to termination of use or structures has been removed. Text has been revised to be consistent State Statute regarding nonconforming structures and the 50% rule. Regulations regarding nonconforming structures also apply to signs, antennas and towers. Section 208.080 regarding signs has been removed, as it is now covered in Section 207.050.

In regard to Section 209.080, regarding nonconformities in Shoreland Districts, Counsel and staff are in the process of researching how the statute changes impact shoreland properties.

The proposed amendments are consistent with state law, and staff is requesting that the Planning Commission forward a recommendation of approval to the City Council.

Commissioner Ferrington asked for clarification in deleting the word “principal” and replacing it with the term “use.” Ms. Nordine explained that prior to current law there was a distinction

between a principal use and an accessory use. Now the law refers to any use and so the term “principal” is no longer a necessary distinction.

Commissioner Wenner asked if reconstruction of a damaged or burned building can be altered from the prior nonconformity. Ms. Nordine responded that reconstruction can be done on the same footprint. If there is any expansion, it must comply with current City Code. Updated improvements can be made.

Commissioner Solomonson stated that nonconforming and illegal appear to be the same and asked how to determine nonconformity or illegality. He further asked if a structure with a permit that did not have a final inspection would be conforming but illegal, as in the case when a final occupancy inspection is not done. Ms. Nordine stated that a determination would be made on whether or not a permit was pulled. For older structures, staff would seek documentation from the homeowner. Yes, a structure could be conforming and still be illegal if the required approvals were not obtained.

City Attorney Filla explained that nonconforming means it was conforming at one time but with Code changes, it became nonconforming. An illegal building has always been illegal.

Chair Feldsien asked for clarification of the terms “damage” or “destroy.” City Attorney Filla stated that he does not differentiate the terms. If the building is damaged or destroyed more than 50%, the rules kick in.

Chair Feldsien opened the public hearing. There were no public comments or questions.

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington to close the public hearing.

VOTE: Ayes - 6
Nays - 0

MOTION: by Commissioner Solomonson, seconded by Commissioner Wenner to recommend the City Council approve the text amendment to Chapter 200 of the Municipal Code, Section 207.050 and Section 208.080 pertaining to nonconformities. The ordinance is consistent with the changes in State Law adopted in 2004.

VOTE: Ayes - 6 Nays – 0

MISCELLANEOUS

City Council Meetings

Commissioners Wenner and Schumer respectively will attend the February 6th and February 21st City Council meetings.

Planning Commission Chair and Vice Chair

Chair Feldsien recused himself from voting on this item.

Commissioner Proud stated that he strongly supports rotation of the Chair position but would be willing to serve as Chair, if no one else steps forward. He also supports the process of Vice Chair becoming Chair.

Commissioner Wenner agreed with rotation of the Chair position. An orderly rotation procedure should be established according to the terms members have been appointed. A rotation process was recommended by the City Council. Rotation offers the opportunity of leadership to all Commissioners.

Commissioner Solomonson stated that he does not agree with appointing the Chair position on the basis of seniority. It should be rotated, but junior members should not be excluded.

Commissioner Schumer agreed with a rotation process and nominated Commissioner Solomonson.

Commissioner Proud nominated Commissioner Wenner. Commissioner Wenner withdrew his name from consideration and nominated Commissioner Proud.

MOTION: by Commissioner Schumer to close the nominations.

VOTE: Ayes - 5 Nays - 0

Ballots were distributed. Chair Feldsien collected the votes and announced that Commissioner Solomonson was voted to be Chair.

Chair Feldsien opened nominations for Vice Chair. Commissioner Wenner nominated Commissioner Schumer. Commissioner Ferrington nominated Commissioner Proud.

Chair Feldsien closed nominations, and ballots were again distributed for a vote. Chair Feldsien collected the votes and announced that Commissioner Proud was voted to be Vice Chair.

WORKSHOP

City Planner Nordine informed the Planning Commission of a workshop on March 12, 2012, hosted by the Urban Land Institute regarding *Navigating the New Normal*. It considers policies in the current economy. A formal invitation will be sent to Commissioners. A social hour will begin at 6:30 p.m., and the meeting will begin at 7:00 p.m. Others attending will be the City Council, Economic Development Authority and the Economic Development Commission.

Text Amendments - Environmental Regulations

City Planner Nordine introduced the new Environmental Officer for the City, Jessica Schaum. She has been asked to look at how current regulations can be strengthened. The amendments being reviewed at this meeting are in regard to vegetation and woodland ordinances and water quality ordinances. Proposed amendments will be on the February 28th Planning Commission meeting agenda.

Ms. Schaum stated that in regard to vegetation and woodland, an amendment is proposed for shade tree management that would include addressing the Emerald Ash Borer (EAB), as well as any new pest infestations.

Commissioner Proud made a number of suggestions regarding the amendment provisions:

1. He asked the reason for only referring to shade tree rather than tree. Ms. Schaum explained that the language is from the Department of Agriculture, and that definition is broader than a maple or an elm. She will clarify the definition at the February meeting.
2. On page 1, Section 2A, he cautioned the use of “practical” which may go beyond what is meant.
3. In reference to property, he suggested specifying exterior property, as there is no intent to enter the interior of a property.
4. Page 3, Section 5 should include disposal as well as transportation of diseased wood.
5. Page 3, item 20, he suggested the reference be to stumps with or without bark.

Commissioner Solomonson asked if disposal is relevant on Page 3, Section 5, if the diseased wood is quarantined. Ms. Schaum explained that disposal can be done through chipping or removal. The diseased trees can only be removed in winter, when the pest is not active.

Chair Feldsien asked if shade trees include shrubs and bushes. Mr. Warwick responded that this is covered in the statute. Chair Feldsien requested that treatment include “other methods” to cover any future treatments developed.

Water Quality

This change is to require that vegetation be established within two weeks of development to prevent erosion; it will also be easier for staff to monitor and enforce. Work done in the winter would have a deadline of May 15.

Commissioner Ferrington stated that this change would make it more difficult to use native plants or seed. A deadline of two weeks dictates use of sod. Burlap barriers can be used to decrease erosion. She suggested that use of native plants and seed be taken into consideration. Permanently established vegetation, she believes, means it is up and growing. Ms. Nordine stated that staff is looking for action on the part of the property owner within 14 days, whether it be seed or sod.

Commissioner Solomonson asked if there is a concern for chemicals treating EAB getting into water. Ms. Schaum noted that the option of using chemical soil drenching is strongly discouraged. The method preferred is injection, if the tree is not removed.

Ms. Schaum stated that the Minnesota Pollution Control Agency NPDES and SWPPP permit requirements for storm water discharge requires the City to have regulations pertaining to illicit discharge. The plan establishes guidelines and violations for dumping into the storm water system.

Page 3, Chair Feldsien suggested the provision apply to “any land use.” He also noted that discharge from foundation drains is permitted in one place but not in another. He asked if, on page 6, such discharges should be exempt. Mr. Warwick stated that the listed discharges are exempt but

must flow across open area to be filtered and exposed to air. Sediment is left in grass rather than reaching the storm sewer. This can be clarified in the text.

Referring to page 7, item 8, Commissioner Proud stated that reference to using Best Management Practices could be a performance burden for the City and expensive. He would like to see a performance standard that is practical, reasonable and affordable.

Commissioner Proud questioned the use of the term “coal tar sealant” and that a clear definition be provided for residents. Ms. Schaum stated that specific definitions are included in the text of a proposed ban that will be included in Chapter 600 of the City Code. Menard’s, Lowe’s and Home Depot have pulled coal tar products from their shelves. Mn/DOT requires asphalt, and the City uses only asphalt.

Chair Feldsien asked about contractors who seal driveways. Ms. Nordine stated that they have two products, one with coal tar and one that is asphalt. Staff is looking at methods to educate contractors and homeowners about the use of these products and City requirements.

Planning Commission Workshop

Chair Feldsien noted that the Planning Commission will hold a workshop meeting prior to the regular meeting scheduled for February 28 that 6:00 p.m.

After a brief discussion, it was the consensus of the Commission to hold the workshop after the regular meeting, not before.

ADJOURNMENT

MOTION: by Commissioner Feldsien, seconded by Commissioner Schumer to adjourn the regular Planning Commission Meeting of January 24, 2012, at 8:23 p.m.

VOTE: **Ayes - 6** **Nays – 0**

ATTEST:

Kathleen Nordine
City Planner

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	Amount
02/21/12	Accounts payable	\$ 26,930.09
02/23/12	Accounts payable	\$ 120,632.96
02/27/12	Accounts payable	\$ 76,144.45
03/01/12	Accounts payable	\$ 92,993.29
03/05/12	Accounts payable	\$ 101,357.92
Sub-total Accounts Payable		\$ 418,058.71
02/24/12	Payroll 123828 to 123878 955769 to 955964	\$157,187.98
Sub-total Payroll		\$ 157,187.98
TOTAL		\$ 575,246.69

ROLL CALL:	AYES	NAYS
Huffman		
Quigley		
Wickstrom		
Withhart		
Martin		

03/05/12

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
AUSTINSON, JOHN	BASKETBALL REF FEB 6,13,20	225	43510	3190			\$230.00	\$230.00
C & E HARDWARE	SUPPLIES FOR TASTE - 2011	270	40250	2180			\$10.71	\$10.71
C & E HARDWARE	GARBAGE BAGS FOR TRAIL AND BLVD CLEANUP	101	43450	2250			\$18.20	\$18.20
CORPORATE CONNECTION	UNIFORM HATS AND COAT	101	42200	3970			\$113.28	\$453.12
		601	45050	3970			\$113.28	
		602	45550	3970			\$113.28	
		603	45850	3970			\$56.64	
		701	46500	3970			\$56.64	
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 02-17-12	101	20431				\$449.43	
		101	20432				\$583.33	
HOCKENBERGS	AUTOFRYER - WAVE CAFE	459	43800	5300			\$8,770.96	\$8,770.96
KUSCHEL, JODEE	NORTHSTAR APA MONTHLY MEETING: KUSCHEL	101	40500	4500			\$19.79	
LOGAN, JOHN	BASKETBALL REF FEB 6	225	43510	3190			\$92.00	\$92.00
MAC QUEEN EQUIPMENT INC.	VESEL/THURY/HOPPE SWEEPER SCHOOL	101	42200	4500			\$225.00	\$225.00
MATHESON TRI-GAS INC	CO2 FOR WHIRL POOL	220	43800	2160			\$83.48	\$83.48
MCKUSICK, JON	BASKETBALL ASSIGNOR (51 GAMES X \$3/GAME)	225	43510	3190			\$153.00	\$153.00
MELVIN, TESSIA	REIMBURSEMENT: EDA MEETING SUPPLIES	240	44400	2180			\$65.45	\$65.45
METRO LEASING COMPANY	PUSH PEDAL PULL CARDIO LEASE - FEB 2012	220	43800	3960			\$1,445.35	\$1,445.35
METROPOLITAN COUNCIL ENVIRONME	SAC CHARGES FOR JANUARY 2012	602	20840				\$9,460.00	\$9,365.40
		602	34060				-\$94.60	
MILLER, DEANNA K.	KNITTING/CROCHETING	225	43590	3174			\$107.80	\$107.80
MN EARLY CHILDHOOD EDUCATIONS	PRESCHOOL CONF:LEGARDE/PHELPS/BIELKE	225	43555	2170			\$280.00	\$280.00
MPLS ST. PAUL MAGAZINE	SUBSCRIPTION TO MPLS ST. PAUL MAGAZINE	101	40200	4330			\$19.95	\$19.95
NORTH SUBURBAN ACCESS CORPORAT	FOURTH QUARTER WEBSTREAMING	230	40900	3190			\$900.00	\$900.00
SORENSEN, MATTHEW	BASKETBALL REF FEB 6,13,20	225	43510	3190			\$230.00	\$230.00
SUNNY BUNNY EASTER EGGS	EGGS FOR EGG HUNT	225	43580	2172			\$194.29	\$194.29
TARGET COMMERCIAL INTERIORS	PARK AND REC OFFICE FURNITURE	405	40800	5600			\$3,140.83	\$3,140.83
WILSON, DION	BASKETBALL REF FEB 6	225	43510	3190			\$92.00	\$92.00
Total of all invoices:							\$26,930.09	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 01-13-12	101	20431				-\$1,618.59	-\$1,954.59
		101	20432				-\$336.00	
AARP C/O RICHARD KEY	DEFENSIVE DRIVING	225	43590	3190			\$296.00	
BOYER, TERESA	KID'S NIGHT OUT	220	22040				\$20.00	\$20.00
CHANHASSEN DINNER THEATERS	SHORELINER - CHANHASSEN	225	43590	3190			\$1,194.00	\$1,194.00
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 02-24-12	101	21720				\$8,851.44	\$8,851.44
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS: 02-24-12	101	20420				\$103.25	\$103.25
DARRINGTON, BRITTANIE OR MARCU	OVERPAYMENT AT CLOSING-5934 BIRCHWOOD ST	601	36190				\$9.38	\$9.38
GENESIS EMPLOYEE BENEFITS, INC	VEBA CONTRIBUTIONS: 02-24-12	101	20418				\$5,610.00	\$5,610.00
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE: 02/24/12	101	21750				\$5,719.72	\$5,719.72
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS: 02-24-12	101	20430				\$523.00	\$523.00
KENTFIELD, KELLY	PT SPECIAL KAREN 3+1	220	22040				\$159.00	\$159.00
KUNZA, SHARI	REIMBURSEMENT FOR TASTE OF SLICE	270	40250	2180			\$146.76	\$146.76
MIDWEST SPECIAL SERVICES, INC	CLEANING FOR JANUARY	220	43800	3190			\$213.75	\$213.75
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE: 02-24-12	101	20435				\$209.00	\$209.00
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB: 02-24-12	101	20420				\$27.00	\$27.00
MINNESOTA METRO NORTH TOURISM	JAN HOTEL/MOTEL TAX/3 SITES	101	38420				-\$752.85	\$14,304.13
		101	22079				\$15,056.98	
NORTHERN ELECTRICAL CONTRACTOR	LIGHTING REPAIRS VARIOUS SITES	101	43710	3190			\$1,100.69	
PALUMBO, MARY	PASS REFUND	220	22040				\$117.59	\$117.59
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 02-24-12	101	21740				\$27,528.94	\$27,528.94
PUBLIC EMPLOYEES RETIREMENT AS	PERA DEFINED CONTRIBUTIONS: 02-24-12	101	21740				\$243.50	\$243.50
STAR TRIBUNE	MARKETING FOR COMMUNITY CENTER	459	43800	3190			\$1,109.50	\$1,109.50
TAULBEE, JOSH	DEPOSIT/SLICE ENTERTAINMENT/7-28-12	270	40250	3190			\$1,800.00	\$1,800.00
TCF BANK	REFUND OVRPYMT AT CLOSING-1240 CO RD J W	601	36190				\$392.78	\$392.78
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 02-24-12	101	21710				\$20,893.26	\$50,277.08
		101	21730				\$22,964.04	
		101	21735				\$6,419.78	
U.S. BANK	TREADMILL LEASE/ONE SOURCE FIT/FEB 2012	220	43800	3960			\$1,065.99	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS: 02-24-12	101	20420				\$99.00	\$99.00
WOLFE, DIANE	DEPOSIT/SLICE ENTERTAINMENT/7-28-12	270	40250	3190			\$1,250.00	\$1,250.00
YOUNG, LESLEY	REIMBURSEMENT:DANCE/VALENTINE CLASS	225	43590	2174			\$116.32	\$216.05
		225	43580	2172			\$99.73	

Total of all invoices: \$120,632.96

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
AARP	DEF DRIVING ON 02-23-12/30 PARTICIPANTS	225	43590	3190			\$378.00	\$378.00
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 02-24-12	101	20431				\$270.09	\$551.36
		101	20432				\$281.27	
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$16.15	\$86.15
		101	40200	4890			\$70.00	
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$15.35	
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$15.39	\$15.39
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$16.27	\$16.27
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$16.24	\$16.24
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$15.35	\$15.35
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$15.35	\$15.35
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$20.29	\$20.29
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$20.29	\$20.29
IDENTITY STORES, LLC	SHIRT ORDER (GIRLS VOLLEYBALL LEAGUE)	225	43510	2170			\$902.50	\$902.50
LINN, TAYLOR	VOLLEYBALL REF FEB 13 & 21	225	43510	3190			\$75.00	
NORTH SUBURBAN COMMUNICATIONS	2012 CITY CONTRIBUTION	230	40900	3190			\$67,428.94	\$67,428.94
PETERSON, RONALD LYNN	DEPOSIT/SLICE ENTERTAINMENT/07-29-12	270	40250	3190			\$200.00	\$200.00
PRECISION DYNAMICS CORPORATION	COMMUNITY CENTER WRISTBANDS FOR RESALE	220	43800	3390			\$1,971.60	\$1,971.60
ROBERTS COMMERCIAL PROPERTIES,	VIDEO COST	602	45550	3190			\$750.00	\$750.00
SCANLON, ANNE	REFUND OVERAGE TO COBRA ACCT/SCANLON	101	20411				\$26.19	\$26.19
SWALLEN, JOHN	WINTER MINI KICKERS CLASSES	225	43510	3190			\$1,666.00	\$1,666.00
SWEENEY, BRIANA	VOLLEYBALL REF FEB 13,21,25	225	43510	3190			\$75.00	\$75.00
THE ROCKIN' HOLLYWOODS	DEPOSIT/SLICE ENTERTAINMENT/07-27-12	270	40250	3190			\$100.00	\$100.00
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590			\$184.78	\$184.78
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590			\$1,295.78	\$1,295.78
YOUNG, LESLEY	REIMBURSEMENT/SENIOR SUPPLIES	225	43590	2174			\$298.63	\$298.63

Total of all invoices: \$76,144.45

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
10,000 LAKES CHAPTER	EDUCATION - STEVE NELSON	101	44300	4500			\$210.00	\$210.00
ANCHOR PAPER	COPY PAPER/COLORED PAPER	101	40200	2010			\$1,139.27	\$1,139.27
AWWA	AWWA MEMBERSHIP FOR 2012 - WESOLOWSKI	601	45050	4330			\$179.00	\$179.00
BALTHAZOR, CAROL	PASS REFUND	220	22040				\$40.00	\$40.00
BLANCHETTE, BONNIE	PASS REFUND	220	22040				\$40.00	\$40.00
BURKSTRAND, GEORGE	PASS REFUND	220	22040				\$277.97	\$277.97
CHARLES, LINDA	PASS REFUND	220	22040				\$160.00	\$160.00
COSTELLO, SUSAN	PASS REFUND	220	22040				\$20.00	\$20.00
DELTA DENTAL	DENTAL COVERAGE: MARCH 2012	101	20415				\$6,670.86	\$6,797.89
		101	20411				\$127.03	
KILGORE, DENISE	PASS REFUND	220	22040				\$40.00	\$40.00
KURSHOFF, ROBERT	PASS REFUND	220	22040				\$195.00	\$195.00
KWON, EIL	PASS REFUND	220	22040				\$80.00	\$80.00
LEVANDOWSKI, SKIP	BROOMBALL MEN'S D	220	22040				\$150.00	\$150.00
LEWIS, JULIE	FACILITY REFUND	220	22040				\$75.01	\$75.01
MADISON NATIONAL LIFE	LONG TERM DISABILITY INSUR: FEB 2012	101	20412				\$1,721.64	\$1,721.64
MALLOY, MONTAGUE, KARNOWSKI,	PROGRESS BILLING 2011 AUDIT	101	40500	3190			\$2,653.20	\$6,030.00
		601	45050	3010			\$1,688.40	
		602	45550	3010			\$1,688.40	
MALONEY, DEBORAH	TUITION REIMBURSE-PUBLIC POLICY ANALYSIS	101	40500	4500			\$726.40	
		601	45050	4500			\$454.00	\$1,816.00
		602	45550	4500			\$454.00	
		603	45850	4500			\$181.60	
MATHESON TRI-GAS INC	CO2 FOR WHIRL POOL	220	43800	2160			\$83.48	
MAYER ARTS, INC	WINTER DANCE & THEATER CLASSES	225	43580	3170			\$2,758.00	\$2,758.00
MINNESOTA SOCIETY OF CPA'S	MN CPA DUES/ESPE/6756	101	40500	4330			\$245.00	\$245.00
MRPA	ATTN DEB WEINREIS - "OPEN" BBALL BERTH	225	43510	3190			\$180.00	
NCPERS MINNESOTA	PERA LIFE INSURANCE: MARCH 2012	101	20413				\$240.00	\$240.00
ORIENTAL TRADING COMPANY	SUPPLIES FOR EGG HUNT	225	43580	2172			\$226.04	\$226.04
P & H SERVICES CO, INC	REPAIRS TO POOL PIPE LEAK CC/DEC 2011	220	43800	3810			\$493.03	\$493.03
PEDERSON, MIKE	PASS REFUND	220	22040				\$40.00	\$40.00
PETERSON FRAM & BERGMAN	JANUARY 2012 LEGAL FEES	101	40600	3020			\$2,658.58	\$7,197.93
		101	40600	3030			\$4,497.35	
		101	40600	3040			\$42.00	
RAMSEY COUNTY	MAIN POOL ANNUAL LICENSE	220	43800	3190			\$562.00	\$562.00
RAMSEY COUNTY	SPA ANNUAL LICENSE	220	43800	3190			\$282.00	\$282.00
RAND, TIMOTHY	PASS REFUND	220	22040				\$40.00	\$40.00
ROB WARWICK	REIMBURSEMENT/MEETING SUPPLIES	101	44100	2010			\$53.70	\$53.70
SCHNELL, APRIL	PASS REFUND	220	22040				\$20.00	\$20.00
SHORT ELLIOTT HENDRICKSON, INC	OWASSO/VICTORIA/E CONSTRUCTION	571	47000	5910			\$28,638.42	\$28,638.42
SMITH, DAVID E	PASS REFUND	220	22040				\$160.00	\$160.00
STALSBERG, BETTE	PASS REFUND	220	22040				\$161.90	\$161.90
TRI TECH DISPENSING	ICE MACHINE FILTERS CC	220	43800	2240			\$362.08	\$362.08
U S BANK	ANNUAL SAFE DEPOSIT BOX FEE	101	40500	4890			\$150.00	\$150.00
WALLY'S UPHOLSTERY	REPAIRS TO FITNESS EQUIPMENT PADS	220	43800	2240			\$100.00	\$100.00
XCEL ENERGY	ELECTRIC: WATER TOWERS	601	45050	3610			\$35.30	\$35.30
XCEL ENERGY	ELECTRIC: SIGNAL SHARED W/ARDEN HILLS	101	42200	3610			\$26.25	\$26.25
XCEL ENERGY	ELECTRIC: SLICE OF SHOREVIEW	270	40250	3610			\$8.66	\$8.66
XCEL ENERGY	ELECTRIC: TRAFFIC SIGNALS	101	42200	3610			\$451.96	\$451.96
XCEL ENERGY	ELECTRIC/GAS: COMMUNITY CENTER	220	43800	2140			\$16,104.89	\$24,051.60
		220	43800	3610			\$7,946.71	

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
XCEL ENERGY	ELECTRIC/GAS: WELLS	601	45050	3610			\$3,950.33	
		601	45050	2140			\$577.49	\$4,527.82
XCEL ENERGY	ELECTRIC/GAS: PARKS	101	43710	3610			\$1,276.39	
		101	43710	2140			\$1,019.94	\$2,296.33
XCEL ENERGY	ELECTRIC: LIFT STATIONS	602	45550	3610			\$525.01	
YOUNG, MATT	DODGEBALL REF FEB 22 & 29	225	43510	3190			\$105.00	\$105.00
							Total of all invoices:	\$92,993.29

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
3M	SIGN SHEETING MATERIAL	101	42200	2180			\$887.80	\$887.80
ADT SECURITY SERVICES INC	3/1-5/31/12 SECURITY MONITORING	101	40210	3190			\$83.26	\$83.26
ALLEN, DEANNE	CC MINUTES - 2/6/12	101	40200	3190			\$200.00	\$200.00
ALLEN, DEANNE	EDA MINUTES - 2/13/12	240	44400	3190			\$200.00	\$200.00
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTALS - MAINTENANCE CENTER	101	42200	3970			\$42.39	\$169.55
		601	45050	3970			\$42.39	
		602	45550	3970			\$42.39	
		603	45850	3970			\$21.19	
		701	46500	3970			\$21.19	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL PARKS	101	43710	3970			\$59.35	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL CC	220	43800	3970			\$45.68	\$45.68
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTALS - MAINTENANCE CENTER	101	42200	3970			\$43.66	\$174.60
		601	45050	3970			\$43.66	
		602	45550	3970			\$43.66	
		603	45850	3970			\$21.81	
		701	46500	3970			\$21.81	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL PARKS	101	43710	3970			\$59.35	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL CC	220	43800	3970			\$45.68	\$45.68
AMERICAN RED CROSS	TRAINING	225	43520	2170			\$308.00	\$308.00
AMERICAN RED CROSS	CPR TRAINING	225	43520	2170			\$54.00	\$54.00
AMERICAN TEST CENTER INC	BUCKET TRUCK INSPECTION	701	46500	3190			\$435.00	\$435.00
AMSAN BRISSMAN KENNEDY	REPAIR SUPPLIES CC	220	43800	2240			\$183.40	\$183.40
AMSAN BRISSMAN KENNEDY	REPLACEMENT FLOOR SCRUBBER CC	220	43800	2400			\$4,836.18	\$4,836.18
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$2,489.11	\$2,489.11
ANIMAL CONTROL SERVICES	BOARDING FEES	101	41100	3199			\$167.01	\$167.01
ARAMARK REFRESHMENT SERVICES	COFFEE & SUPPLIES - MAINTENANCE CENTER	701	46500	2183			\$307.57	\$307.57
BARSNESS, KIRSTIN	FEBRUARY 2012 ECON.DEV. CONSULTING	307	44100	4890			\$1,268.75	\$2,843.75
		240	44400	4890			\$1,575.00	
BATTERIES PLUS	BATTERY FOR WATER GUN	601	45050	2280			\$49.25	\$49.25
BAUER BUILT TIRE AND BATTERY I	TIRES FOR BALL CART TRAILERS	701	46500	2230			\$165.68	\$165.68
BEISSWENGERS HARDWARE	EYE BOLTS FOR BROOMBALL NET	101	43710	2240			\$6.20	
BEISSWENGERS HARDWARE	SHOP SUPPLIES	701	46500	2180			\$12.59	\$12.59
BEISSWENGERS HARDWARE	POST HOLE DIGGER	101	42200	2400			\$29.49	\$29.49
BEISSWENGERS HARDWARE	PARTS FOR BENCH GRINDER	701	46500	2220			\$19.87	\$19.87
BOLTON & MENK, INC	LIFT STATION PROJECT 10-02	441	47000	5910			\$1,785.00	\$1,785.00
BOYER TRUCK PARTS INC.	PARTS FOR 203	701	46500	2220			\$854.53	\$854.53
C & E HARDWARE	WALL ANCHORS	701	46500	2180			\$15.34	\$15.34
C & E HARDWARE	WALL ANCHORS	701	46500	2180			\$7.67	\$7.67
C & E HARDWARE	PAINTING SUPPLIES	601	45050	2280			\$42.69	\$42.69
COMPLETE COOLING SERVICES	RADIATOR REPAIR FOR 203	701	46500	2220			\$245.82	\$495.82
		701	46500	3190			\$250.00	
COORDINATED BUSINESS SYSTEMS	MITA LASER MAINTENANCE	101	40550	3860			\$233.63	\$233.63
CORPORATE CONNECTION	UNIFORM JACKET AND SHIRTS	101	42200	3970			\$36.60	\$146.40
		601	45050	3970			\$36.60	
		602	45550	3970			\$36.60	
		603	45850	3970			\$18.30	
		701	46500	3970			\$18.30	
CRYSTEEL DIST. INC.	PLOW WIRING REPAIR FOR UNIT 310	701	46500	2220			\$58.67	
		701	46500	3190			\$252.00	
CRYSTEEL DIST. INC.	TIMBREN BLOCKS FOR 202 & 211	701	46500	2220			\$512.89	\$512.89
DIAMOND VOGEL PAINT	STAIN & SUPPLIES FOR MAGAZINE RACK	701	46500	2183			\$41.70	\$41.70

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ELECTRO WATCHMAN INC.	SECURITY MONITORING MAINTENANCE CENTER	701	46500	3196			\$80.18	\$80.18
FACTORY MOTOR PARTS COMPANY	BATTERIES FOR BACKHOE/LESS CREDITS	701	46500	2220			\$111.82	
FIRST LAB, INC.	RANDOM TESTING	101	40210	3190			\$220.80	
FRANK MADDEN & ASSOCIATES	SERVICES RENDERED 1.1.2012-1.31.2012	101	40210	3190			\$272.40	\$272.40
GARELICK STEEL COMPANY	STEEL TO MAKE GATE PLANK HOLDERS	101	43710	2240			\$157.11	\$157.11
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240			\$26.27	\$26.27
GRAINGER, INC.	LIGHT FOR WELL 5	601	45050	2280			\$39.60	\$39.60
GRAINGER, INC.	LIGHT FOR WELLS	601	45050	2280			\$39.60	\$39.60
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240			\$689.99	\$689.99
HAWKINS, INC.	POOL CHEMICALS FOR REDRAIN	220	43800	2160			\$2,415.28	\$2,415.28
HAWKINS, INC.	POOL & WHIRLPOOL CHEMICALS	220	43800	2160			\$1,809.17	\$1,809.17
HUGO MILL OUTDOOR POWER	CHAIN SAW SUPPLIES	701	46500	2180			\$114.33	\$114.33
KATH AUTO SUPPLY	OIL FOR WELL MOTORS	601	45050	2280			\$103.08	\$103.08
LEAGUE OF MINNESOTA CITIES	REGIONAL MEETINGS - WICKSTROM	101	40100	4500			\$40.00	\$40.00
LITTLE FALLS MACHINE INC.	PLOW PARTS	701	46500	2220			\$122.24	\$122.24
M & H SUPPLY	HAZARDOUS WASTE SPILL KITS (TRUCKS)	701	46500	2180			\$408.35	\$408.35
MCF-LINO LAKES	6 MONTHS OF DOC WORK CREW SERVICES	101	43450	3190			\$4,034.95	\$40,349.49
		101	43710	3190			\$8,069.90	
		101	43900	3190			\$4,034.95	
		601	45050	3190			\$10,087.37	
		603	45850	3190			\$10,087.37	
		701	46500	3196			\$4,034.95	
MEMPHIS NET & TWINE CO.,INC	SOCCER AND LACROSSE BACKSTOP NETS	101	43710	2240			\$833.41	\$833.41
MENARDS CASHWAY LUMBER **FRIDL	SUPPLIES	101	42200	2180			\$16.32	\$16.32
MENARDS CASHWAY LUMBER **FRIDL	TRAFFIC COUNTER SUPPLIES	101	42200	2180			\$127.35	
MENARDS CASHWAY LUMBER **FRIDL	PAINT STRIPPER	601	45050	2280			\$40.57	\$40.57
MENARDS ST PAUL MIDWAY	FLOOR PAINT WELL 5	601	45050	2280			\$437.10	\$437.10
MIDWEST LOCK & SAFE INC	REPAIRS TO MOD OFFICE DOOR	220	43800	3810			\$168.00	\$168.00
NAPA AUTO PARTS	PARTS FOR 603	701	46500	2220			\$19.26	\$19.26
NAPA AUTO PARTS	PARTS FOR 305	701	46500	2220			\$7.81	\$7.81
NEWMAN SIGNS	SIGN POSTS & SIGN BLANKS	101	42200	2180			\$744.88	\$744.88
NORTHERN ELECTRICAL CONTRACTOR	REPAIRS TO WILSON PARK ELECTRIC SERVICE	101	43710	3190			\$1,008.52	\$1,008.52
NORTHERN ELECTRICAL CONTRACTOR	REPAIRS TO WAVE ELECTRIC	220	43800	3810			\$244.73	\$244.73
OFFICE DEPOT	HANGING FILE FOLDERS	220	43800	2010			\$21.20	\$21.20
OFFICE DEPOT	SHREDDER/GENERAL OFFICE SUPPLIES	101	42200	2180			\$106.86	\$114.86
		101	40200	2010			\$8.00	
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	43400	2010			\$75.43	
		101	40550	2010			\$55.25	\$158.53
		225	43555	2170			\$27.85	
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40200	2010			\$114.64	
PERMITWORKS	PERMITWORKS CODE ENFORCEMENT MODULE	422	40550	5800			\$5,709.66	\$5,709.66
PIONEER RIM & WHEEL CO.	ELECTRIC BRAKE CONTROLLER FOR 605	701	46500	2220			\$73.58	\$73.58
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240			\$295.18	\$295.18
PROGRESSIVE CONSULTING ENGINEE	DESIGN FEE - 2012 WATER SYSTEM IMP	443	47000	5910			\$6,100.00	\$6,100.00
PUSH PEDAL PULL	REPAIRS TO FITNESS EQUIPMENT CC	220	43800	3890			\$1,303.45	\$1,303.45
RAMSEY COUNTY	911 DISPATCH SERVICES-FEBRUARY 2012	101	41100	3198			\$8,062.67	\$8,062.67
RAMSEY COUNTY	HAZARDOUS WASTE GENERATORS LICENSE FEE	701	46500	4330			\$196.01	\$196.01
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330			\$134.16	\$134.16
SAM'S CLUB DIRECT	MISCELLANEOUS SENIOR SUPPLIES	225	43590	2174			\$69.88	\$69.88
SAM'S CLUB DIRECT	SWEETHEART DANCE	225	43580	2172			\$260.03	\$260.03
SIGNATURE AQUATICS, INC	REPAIRS TO POOL FILTER CC	220	43800	3810			\$1,236.69	\$1,236.69

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
SIMPLEXGRINNELL LP	REPLACEMENT SMOKE DETECTOR CC	220	43800	3810			\$504.10	\$504.10
SMITH, JEFF LLC	TAEKWONDO WINTER'12 SESS.B CONTRCTRFEES	225	43530	3190			\$2,002.65	\$2,002.65
STANLEY ACCESS, INC	REPAIRS TO CC SLIDING DOORS	220	43800	3810			\$150.00	\$150.00
TARGET COMMERCIAL INVOICE	SENIOR SUPPLIES - MOVIE/SHORELINERS	225	43590	2174			\$73.87	\$73.87
TECH DEPOT	USB HUB	101	40550	2010			\$40.96	\$40.96
TRANSPORTATION SUPPLIES INC	TOOLS	701	46500	2400			\$53.03	\$53.03
TRANSPORTATION SUPPLIES INC	TOOLS	701	46500	2400			\$139.91	\$139.91
TRANSPORTATION SUPPLIES INC	TOOLS	701	46500	2400			\$519.96	\$519.96
TRANSPORTATION SUPPLIES INC	TOOLS	701	46500	2400			\$405.20	\$405.20
TRANSPORTATION SUPPLIES INC	TOOLS	701	46500	2400			\$40.60	\$40.60
UNIQUE PAVING MATERIALS CORPOR	UPM COLD MIX ASPHALT	601	45050	2280			\$277.88	\$277.88
UNLIMITED SUPPLIES INC.	NUTS AND BOLTS	603	45850	2180			\$135.55	\$135.55
VIKING INDUSTRIAL CENTER	SAFETY GLASSES	101	43710	2180			\$46.53	\$46.53
W.D.LARSON COMPANIES LTD, INC.	FILTERS	701	46500	2180			\$10.56	\$10.56
W.D.LARSON COMPANIES LTD, INC.	FILTERS	701	46500	2180			\$71.36	\$71.36
YALE MECHANICAL INC	REPAIRS TO MAIN POOL HEATER	220	43800	3810			\$994.25	\$994.25
YALE MECHANICAL INC	REPAIR LEAKS IN POOL PUMP ROOM	220	43800	3810			\$1,252.35	\$1,252.35
YALE MECHANICAL INC	REPAIRS TO CC HVAC SYSTEM	220	43800	3810			\$1,862.25	\$1,862.25
Total of all invoices:							\$101,357.92	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	26,204
Vendor number	00510 2 2012
Vendor name	NORTH SUBURBAN COMMUNICATIONS COMM
Address	2670 ARTHUR STREET ROSEVILLE MN 55113

Date	Comment line on check	Invoice number	Amount
02-21-12	2012 CITY CONTRIBUTION	12453	\$67,428.94

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:	
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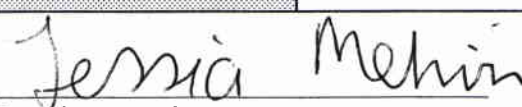
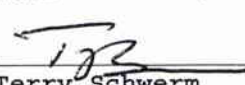
This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

☐ Purchase was made through the state's cooperative purchasing venture.

☒ Purchase was made through another source. The state's cooperative purchasing venture was considered.

☐ Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
230 40900 3190	\$67,428.94

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Tessia Melvin	
Approved by: (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000.
If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	26,300
Vendor number	00617 1 2012
Vendor name	SHORT ELLIOTT HENDRICKSON, INC.
Address	NW6262 PO BOX 1450 MINNEAPOLIS, MN 55485-6262

Date	Comment line on check	Invoice number	Amount
02-14-12	OWASSO/VICTORIA/E CONSTRUCTION	253334	\$28,638.42

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

☐ Purchase was made through the state's cooperative purchasing venture.

☐ Purchase was made through another source. The state's cooperative purchasing venture was considered.

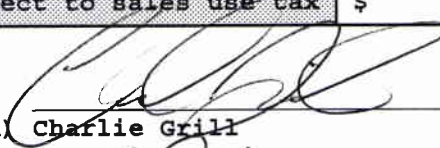
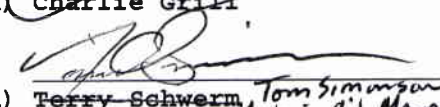
☒ Cooperative purchasing venture consideration requirement does not apply.

Return to:

Account Coding

Amount

571 47000 5910	\$28,638.42

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Charlie Grill	
Approved by: (signature required) Terry Schwerm	 Tom Simmons Acting City Manager

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000.
If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

LICENSE APPLICATIONS

Moved by Councilmember

Seconded by Councilmember

To approve the License Applications as listed on the attached report dated March 05, 2012.

ROLL CALL:	AYES	NAYS
Huffman	<hr/>	<hr/>
Quigley	<hr/>	<hr/>
Wickstrom	<hr/>	<hr/>
Withhart	<hr/>	<hr/>
Martin	<hr/>	<hr/>

March 05, 2012
Regular Council Meeting

CITY OF SHOREVIEW - LICENSE APPLICATIONS
March 05, 2012

<u>LICENSE #</u>	<u>BUSINESS NAME</u>	<u>TYPE</u>
12-00012	Rainbow Tree Care	Tree License

The above licenses are recommended for approval:



License/Permit Clerk

TO: Mayor and City Council

FROM: Kathleen Nordine, City Planner

DATE: February 29, 2012

SUBJECT: Case File 2442-12-05, Planned Unit Development – Concept Stage, Lakeview Terrace/Tycon Companies – 3588 Owasso Street (Midland Terrace)

Introduction

Lakeview Terrace/Tycon Companies submitted a Planned Unit Development – Concept Stage application for the redevelopment of Midland Plaza, 3588 Owasso Street. Midland Plaza is located on the northeast corner of Victoria Street and Owasso Street. The applicants are proposing to demolish this 13,000 square foot center and redevelop the property with a high-density apartment building. This proposal includes a public road improvement project to relocate a portion of Owasso Street and construct other road improvements to the Owasso Street/Victoria Street/County Road E intersection. This road project is being managed by the City.

Project Summary

Midland Terrace is a 420-unit apartment complex constructed in 1969/1970 and includes a 13,000 square foot dilapidated retail center. The redevelopment plan includes demolishing the retail center, a detached garage for a nearby apartment building, realigning part of Owasso Street, and creating a waterfront redevelopment parcel on which a high-density 120 unit apartment building would be constructed. The building is designed with a brick exterior and standing seam metal mansard style roof. This higher-end general occupancy apartment product is currently not available in the affordable Midland Terrace complex or other Shoreview rental apartment complexes.

Parking will be provided in a below grade parking structure that exceeds the footprint of the apartment building and a surface parking lot. Access will be provided off Owasso Street. Modifications will be made to the parking lot of the adjacent apartment building at 3585 Owasso Street to accommodate the proposed development.

The final site plan design has not been completed since it is based on the right-of-way needs for Owasso Street and Victoria Street. The following flexibility from the City's development standards is expected for the proposal:

1. Building Setbacks from Owasso Street and Victoria Street and the interior side lot line for both the above grade and below grade structures
2. Parking lot setbacks from Owasso Street and Victoria Street
3. Parking lot design regarding landscape islands
4. Building height

Planned Unit Development

Development of this site will be reviewed via the Planned Unit Development process. Planned Unit Development (PUD) process is used to encourage or provide flexibility, creativity, and innovation in the planning and design of development to achieve a variety of objectives related to the Development Code and the City's land use and housing goals.

The property owner/developer, Lakeview Terrace LLC/Tycon Companies, submitted a Concept Stage PUD application which is being presented to the Council for review. The PUD Concept Stage application is designed to address the appropriateness of a development proposal from the perspective of general land use compatibility and provides the applicant with an opportunity to submit a general plan showing the basic intent and nature of the development. This process incorporates public review; thereby allowing the applicant to receive comments regarding the proposed development from the City and nearby property owners. It also provides a forum in which more specific development issues and potential concerns for further information and additional analysis during the subsequent Planned Unit Development - Development Stage application review. No formal action is taken on the concept stage application by the City Council or Planning Commission.

Staff Review

The conceptual plans have been reviewed by staff in accordance with the PUD review criteria, Shoreview's land use and housing goals (Comprehensive Plan) and general land use compatibility. In addition, the key issues associated with this plan are also addressed.

Planned Unit Development Review Criteria

The proposed development needs to satisfy certain objectives in order to be approved through the PUD process. Objectives met by this proposal includes; Comprehensive Plan consistency, high-quality building design, enhancement of public infrastructure, innovative stormwater management, sustainable design, housing choice, elimination of a blighted structure, land use compatibility and natural resource preservation.

Comprehensive Plan Consistency

The Comprehensive Plan designates the majority of this property as C, Commercial and a small portion of the property as RH, High Density Residential. The proposal does require an amendment to the Comprehensive Plan changing the C designation to RH. In the RH designation, the density range permitted is 8 – 20 units per acre. The remaining portion of the Midland Terrace complex is designated as RH.

Chapter 4, Land Use and Chapter 7, Housing of the Comprehensive Plan include goals that address redevelopment and housing. The redevelopment of the obsolete retail center with a high density apartment complex supports the goals and policies of the Plan. The proposed project will

redevelop an under-utilized property and expand housing options within the community, specifically relating to rental occupancy.

Shoreview's Housing Action Plan also identifies this project as a key housing effort to meet our housing goals.

General Land Use Compatibility

To the west and northwest of the development site is St. Odilia Church/School, Island Lake Elementary School, the Lake Johanna Fire Station and Island Lake County Park, all zoned R1, Detached Residential. These uses are allowed in the R1 zoning district. North of County Road E is the Deluxe Business Campus and other business park uses which are zoned PUD and BPK, Business Park. East of Midland Terrace the land is developed with light industrial uses and zoned I, Industrial. Detached single family uses are developed to the south of the wetland/pond and zoned R1, Detached Residential. Midland Terrace is zoned R3, Multi-family residential.

In staff's opinion, the proposed use of the property as high density residential is compatible with the adjoining land uses will not have an adverse impact on the adjoining land uses. The main concerns regarding the development impact relate to the low density single-family residential uses located to the southwest and south of the wetland/ponding area. This wetland/ponding area provides sufficient separation between the uses with the closest single-family residential structure being approximately 580 feet from the development site. Staff does, however, recognize that the proposed development will have a visual impact due to the proposed height of the structure. This will be addressed later on in the report.

Land Use and Development Issues

Lakeview Terrace/Tycon have submitted the conceptual site development plans for review and comment by the Planning Commission, City Council and public. While it is difficult at the concept level to determine the extent of flexibility that will be needed from the development code standards, code flexibility is essential for this project to move forward. The project has been reviewed in accordance with the R-3 Multiple Dwelling Residential District which will be the underlying zoning district for the PUD.

Building Placement

The placement of the structure is influenced by the wetland/pond, parking needs and the right-of-way needed for Owasso Street and Victoria Street. Although the parking garage is below grade, it is considered a structure and is subject to the City's setback standards. Approximate structure setbacks from Owasso Street and Victoria Street rights-of-way are 25' and 50' from the wetland/pond. Due to constraints being placed on the redevelopment site by the required road improvements, it is expected that the structure may encroach further on the required building setbacks.

Building Height

The proposed apartment building is designed as a 6-story building, approximately 80' in height. In the R3 district, the maximum building height permitted is 35 feet. This height, however, can be exceeded provided: 1) It does not exceed the firefighting capabilities of the Fire Department and 2) An additional 1-foot of setback is provided for every additional foot in height over 35'.

Lake Johanna Fire Department has reviewed the proposed concept and indicated that the proposed height is not a concern as the Department has trained staff and the equipment needed to respond to a fire in a taller building. The building is also required to have a fire suppression system. Comments from Lake Johanna Fire Department are attached.

As identified above, flexibility for the structure will be needed from the minimum building setbacks required. The primary issue pertaining to height relates to the visual impact, specifically on those single-family residential uses south and southwest of the development site. Attached are photos depicting the visibility of the site from the nearby land uses.

The structure will be visible from these properties, however, in staff's opinion, the proposed height is mitigated by: the distance between the development site and the single-family residential neighborhood, the wetland/pond area, and quality architectural design. Due to the distance of the proposed structure from the single-family residential uses, a reduction in height from 6 to 5 stories would have a minimal effect.

Density

In the RH land use designation, a density of 8 to 20 units per acre is permitted. Density is calculated by using the gross site area of the property. The parcel on which the apartment building is proposed has a lot area of 6.28 acres with 2.4 acres above the waterline of the wetland/pond area. The density of the development is calculated using the gross site area and will be 19.1 units per acre, complying with the maximum 20 units permitted per the Comprehensive Plan.

The density of the proposed development was also reviewed as part of the entire Midland Terrace apartment complex. The existing complex has a density of 15.7 units per acre using the gross site area. This density increases to 16.9 units per acre when the proposed apartment building is integrated into the complex.

As proposed, the density is consistent with the RH land use designation and the R3 zoning district.

Parking

Access to the apartment complex is proposed off of Owasso Street. Off-street parking is planned in a surface parking lot as well as a below grade parking structure. Approximately 91 parking stalls will be located in the surface parking lot and about 146 stalls will be in the below grade

parking structure for a total of 237 stalls. This is less than the minimum 2.5 stalls per unit as required in the R3 zoning district (300 stalls).

The Development Code does provide some flexibility with respect to parking standards. The number of parking stalls constructed may be reduced to a number less than the minimum provided parking management techniques are used. Since the proposed building will be managed by the same entity that manages the adjoining Midland Terrace complex, parking can be shared when needed.

The minimum setback of a parking area from a street right-of-way is 20' to provide area for landscaping and screening and 5' from an interior side lot line. Due to the right-of-way needs for Owasso Street and Victoria Street, it is expected that the proposed surface parking area will encroach upon the required setback from the road rights-of-ways. The staff has been working with the developer to ensure that some green space remains between the parking area and right-of-way for streetscaping.

Public Comment

Property owners near the development site were notified of the request. Due to the potential impacts of the project, the notification radius was expanded beyond the minimum 350 feet required. In addition, a development notification sign was placed on the property.

The City has received comments from property owners potentially affected by the proposed development. While some residents support the road realignment, most residents providing comment have concerns regarding the proposed development relating to: density, structure height/visual impact, apartment use, neighborhood compatibility and impact on the wetland/pond water quality. These comments are attached.

Planning Commission Review

The Planning Commission reviewed the proposal at their February 28th meeting. The Commission members are supportive of the redevelopment project, including the realignment of Owasso Street. In general, members were impressed by the high quality architectural design of the building and felt that the proposed use will expand housing opportunities in the City. The majority of members did express concern regarding the height and the need for the 6th story, although recognizing that the developer is seeking to maximize density to make the quality architectural design and use of high end materials feasible for this project. Other comments included concerns for the proximity of the structure setback adjacent to Victoria Street, traffic impacts due to the traffic generated by the two nearby schools, and a suggestion to consider integrating neighborhood commercial uses into the structure.

One member of the public testified expressing concern about the proposed height of the structure and questioned if additional taller buildings would be added in the future.

Recommendation

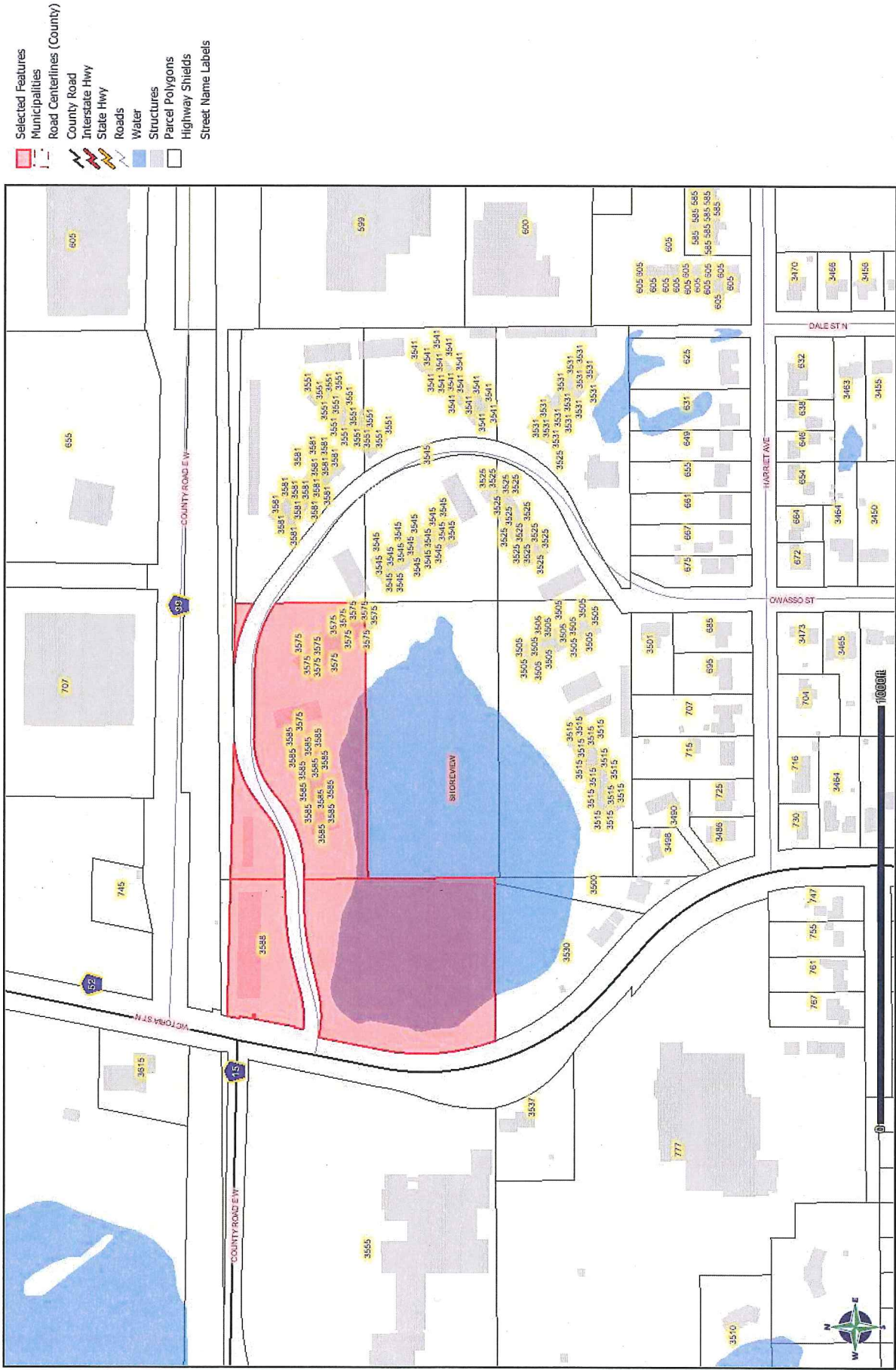
The Concept Stage PUD application for the redevelopment of Midland Plaza with a high-density apartment building is being presented to the Council for review. As previously stated, the City is committed to the redevelopment of this site with a high-density apartment complex. At this time, the Council is being asked to review the concept plans and identify any issues or concerns regarding the site and building design that may require further attention as the developer prepares plans for the subsequent Development Stage PUD application. Comments from the public should also be taken during the review. No formal action is taken on this application.

Attachments

1. Location Map
2. Aerial
3. Zoning Map
4. Planned Land Use Map
5. Applicant's Statement and Submitted Plans
6. Photographs
7. Memo from Rick Current, Fire Marshall, LJFD
8. Public Comment

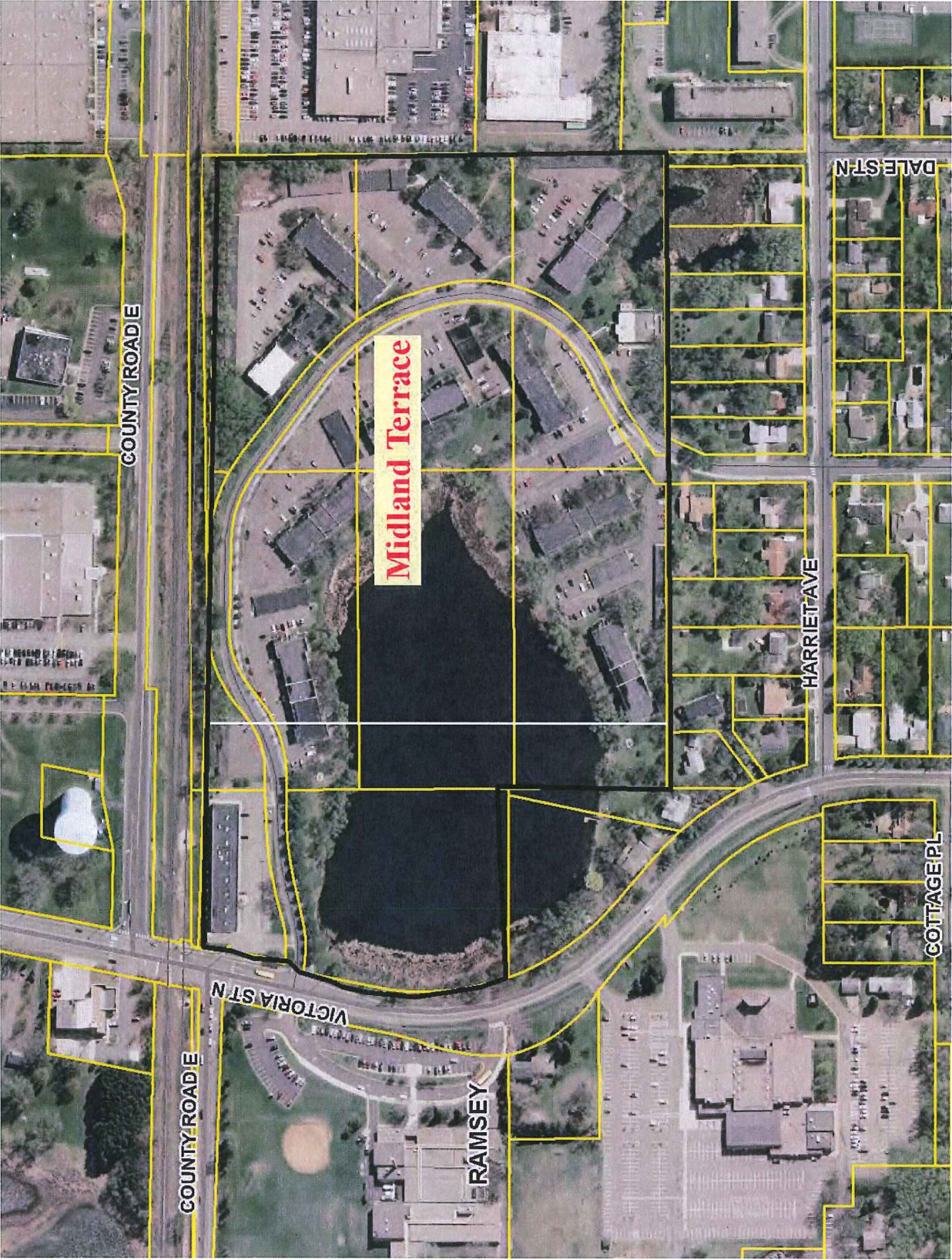
Midland Terrace Plaza Redevelopment

Lakeview Terrace/Tycon Companies


















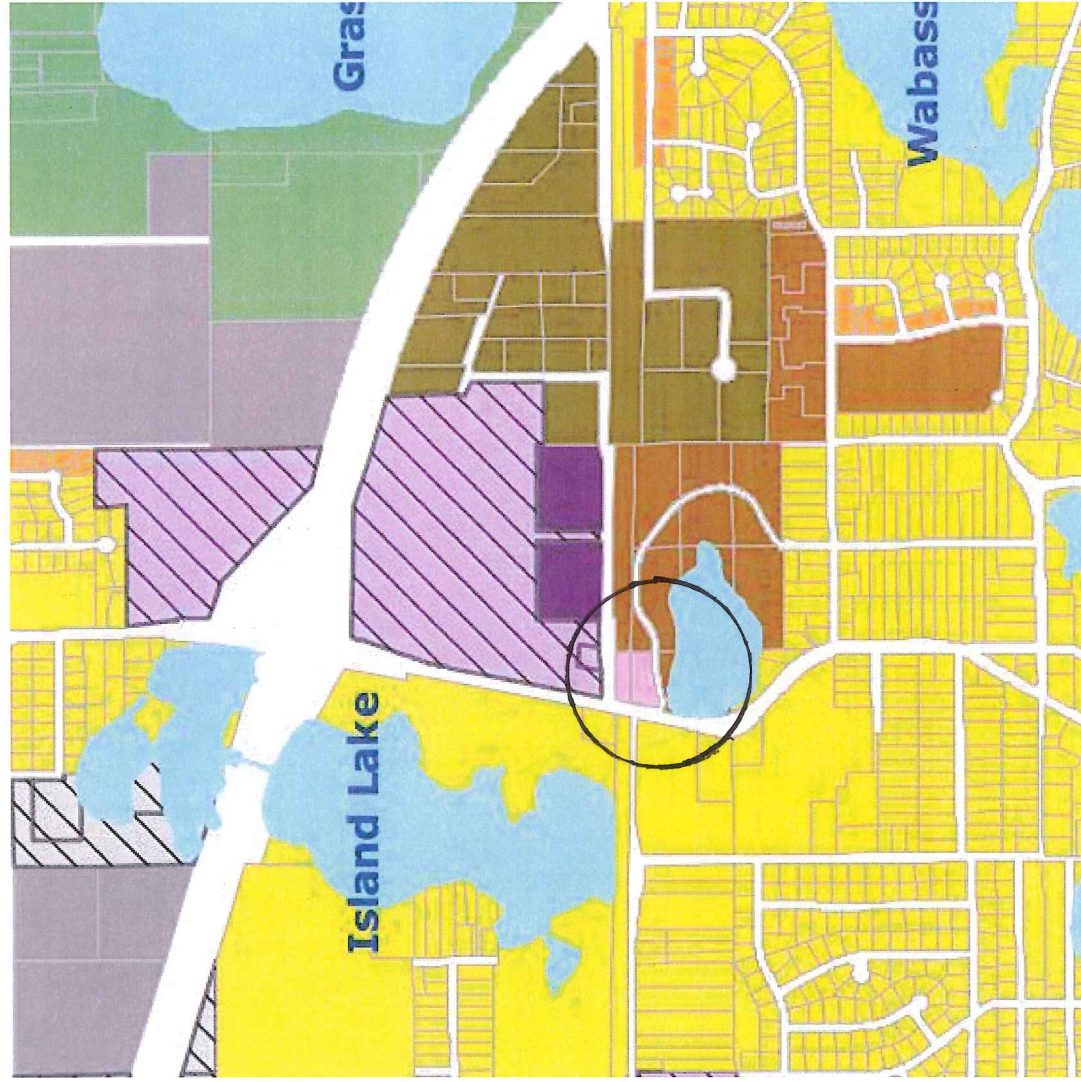
DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.

SOURCES: Ramsey County (January 31, 2012), The Lawrence Group (January 31, 2012 for County parcel and property records data; January 2012 for commercial and residential data; April 2009 for color aerial imagery;

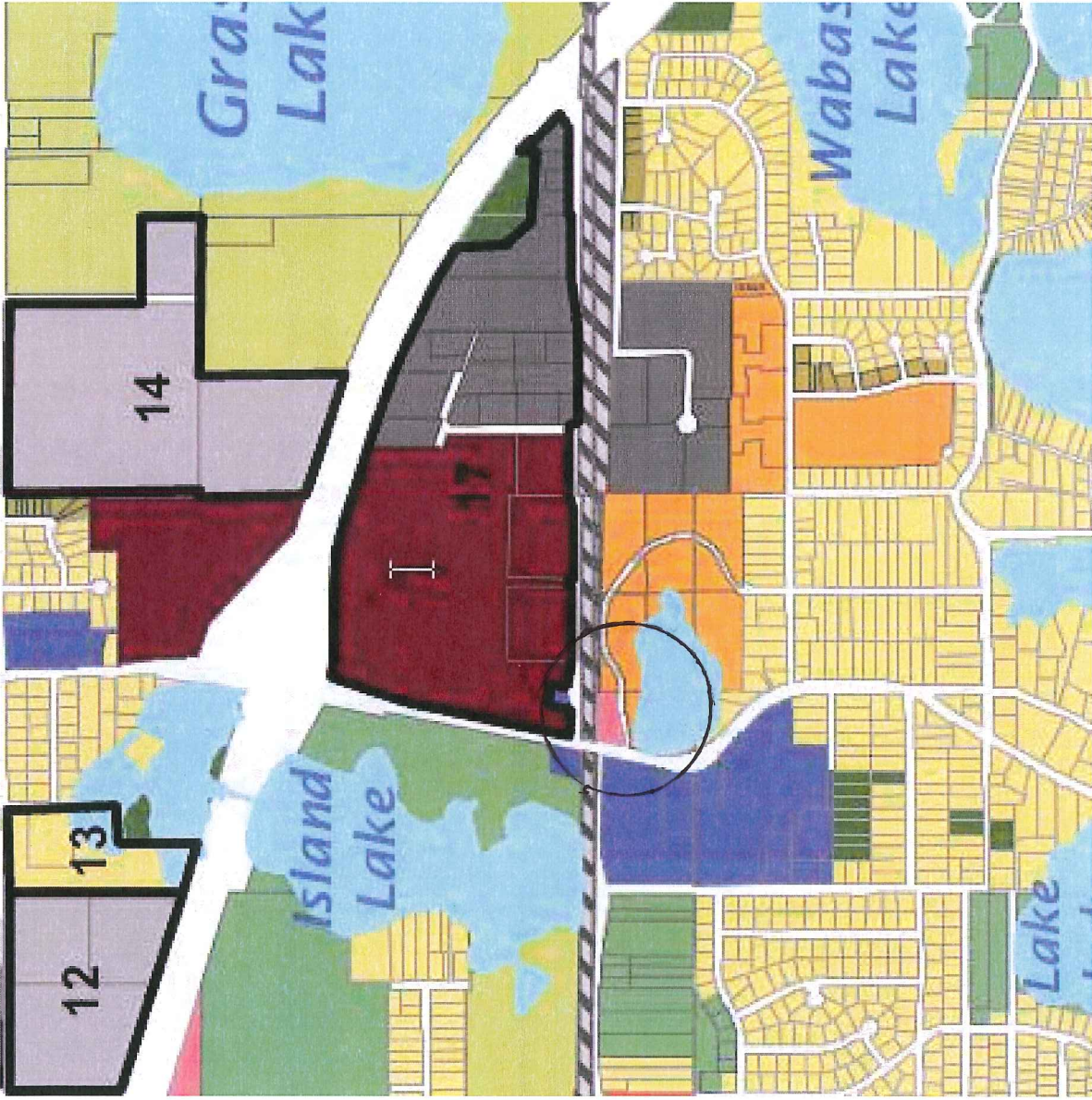


Zoning Classifications

	RE - Residential Estate
	R1 - Detached Residential
	R2 - Attached Residential
	R3 - Multi-Dwelling Residential
	R4 - Mobile Home Residential
	C1 - Retail Service
	C2 - General Commercial
	OFC - Office
	I - Industrial
	T - Tower
	OS - Open Space
	PUD - Planned Urban Development
	UND - Urban Under Developed
	BPK - Business Park
	Water



**Excerpt from the
City of Shoreview Zoning
Map**



**Excerpt from the
City of Shoreview 2008
Comprehensive Plan:
Map 4-3, Planned Land Use**

Tycon Companies

City of Shoreview PUD Concept Plan Submission – Midland Terrace

February 9, 2012

The Tycon Companies (“Tycon”), the owner of Midland Terrace, a 30 acre apartment development proposes to build a new luxury apartment building located East of Victoria Street North and South of the Railroad and County Road E.

This building will set a new level of quality for the area and will establish a move-up product within the Midland Terrace community. The building, as shown, has six levels above grade and one level of below grade parking that extends beyond the footprint of the upper building, and includes the following:

- 120 large apartment homes
- 146 enclosed stalls below grade (1.21 per unit)
- 91 surface stalls (.76 per unit)
- 237 total parking stalls (1.97 per unit)

Building features and upscale amenities include:

- Two story entry with architectural stair
- Club room
- Exercise room
- Superior post-tension concrete construction
- Large screened in porches
- In unit washer and driers
- High ceilings – 9’ clear
- Condominium quality interior finishes: ceramic tile flooring and bath surrounds in bathroom, custom cabinets, flooring will be carpeting throughout, finished ceilings
- High quality, low maintenance exterior – 100% masonry
- Aluminum or fiberglass windows
- Flat roof with metal standing seam metal mansard roofs
- Sustainable design practices will be followed

The size and mix of unit types has been established to meet the needs of the upscale renter. The unit sizes are approximately 20% larger than comparable new construction and the unit mix is weighted towards larger units.

- 44% 1 Bedroom units (average unit size of 950 SF)
- 44% 2 Bedroom units (average unit size of 1,200 SF)
- 12% 3 Bedroom units (average unit size of 1,400 SF)

Street Re-alignment

Tycon is working closely with Ramsey County and the City of Shoreview to realign Owasso Street and improve the County Road E/Owasso Street/Victoria Street intersection. The goal is to create a safer road system, create an opportunity to redevelop the area where the road currently exists and create an approximate 50’ setback at Lake Shoreview.

Compatibility of the proposal uses with adjoining uses

The proposed apartment building will be constructed west of an existing apartment building and the use of the area will be changed from retail to residential which will be more consistent with the adjacent residential use.

The amount or type of variation proposed from Cities development code.

Primarily the variation is related to height (80' proposed versus 35' permitted). The proposed density is appropriate for the site given the surrounding context and the proposed revisions to the roadway serving the site. In order to achieve the quality of the project being proposed, the applicant is required to develop the site vertically.

A PUD will allow for needed housing while preserving open space and enhancing storm water treatment through sustainable measures such as rain gardens.

The criteria required for Development Stage approval can be met.

The project is consistent with the Shoreview Comprehensive Guide Plan for higher density housing. It also incorporates many of the recommendations of the Urban Land Institute Technical Advisory Panel report for the redevelopment of this site. It will exceed the City's architectural design criteria as well as incorporate sustainable design practices. The project is in response to the City's interest in encouraging life cycle housing needs. The development will greatly enhance the beauty of the environment by replacing a failed strip retail center with a high quality residential development.

Benefit derived from the PUD which could not be achieved if development code is followed.

Tycon has been working closely with the City for years to achieve this shared vision of a new model of upper bracket rental housing in Shoreview. It will have a significant positive effect on the area and will establish a high standard for following development.

It supports almost all of the goals of the City's Housing Action Plan including:

- Maintains and enhances the quality of residential neighborhoods.
- Proactively encourages housing and property maintenance ensuring stable neighborhoods and property values.
- Provides adequate municipal services and infrastructure in our residential neighborhoods.
- Promote available resources that provide assistance to residents with property and home improvements.
- Creates and maintains a well-balanced community that provides life-cycle and affordable housing with a diverse mix of housing types and values.
- Responds to demographic changes by providing housing for a variety of age and income groups.
- Encourages residential infill and redevelopment

The proposed building is the result of the work described in the Housing Action Plan Attachment B: Midland Terrace Plaza Redevelopment.

Tycon Companies

City of Shoreview PUD Concept Plan Submission – Midland Terrace

Page 3

This high quality, brick building cannot be built without the flexibility to build it taller and more densely than would otherwise be possible. At six stories it will benefit from the economies of scale from sharing the amenities and common expenses such as the roof and grounds across more units.

The proposed improvements not only address a housing need but will also improve the County Road E/Victoria Street/Owasso Street intersection.

This project is part of a longer term vision for the Midland Terrace development. This vision is to maintain long-term viability of the aging apartment complex, respond to changing market conditions by expanding the range of housing choice and implementing site and structure improvements as needed. Other improvements being explored include upgrading existing apartment units and buildings, evaluating garage and parking needs and improving stormwater management. It is the owner's desire that this complex remain an asset to Shoreview.

Requested public utilities or streets modifications

Reconstruction of a portion of Owasso Street and related infrastructure is required in order for the project to go forward. Tycon has been coordinating with the City on this issue and will continue to do so.

Applicants' intentions regarding selling or leasing, PUD under one owner and one management

The property has been under the same ownership for 30 years or so and is planned to remain under the same ownership for the foreseeable future. It will be managed by Tycon Companies.

Project Team

Owner

Tycon Companies

Max Segler

(612) 379-7000

max@tyconco.com

Civil Engineer

Daniel Tilsen

G-Cubed Inc.

651-283-7546

djtilsen@gmail.com

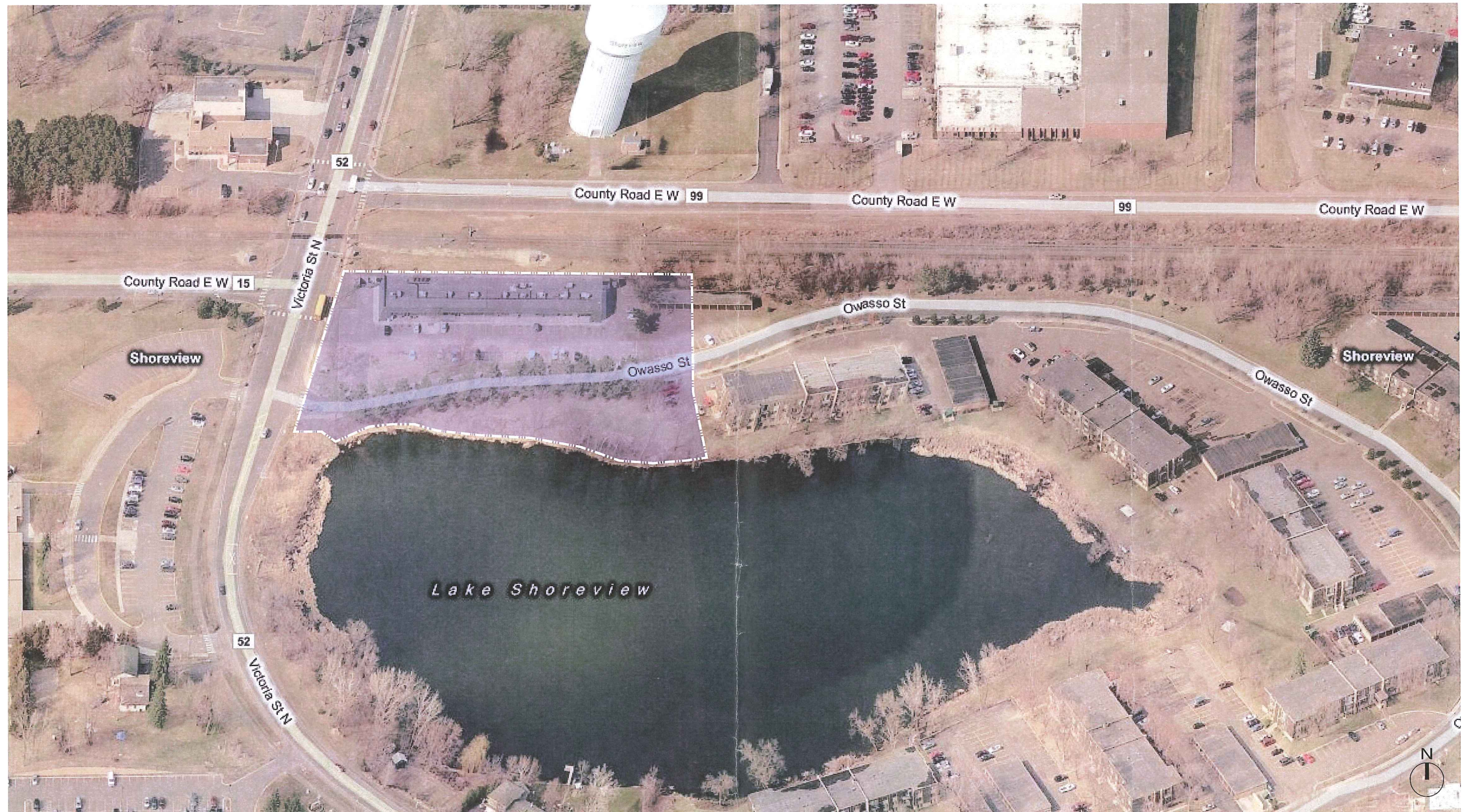
Architecture Firm

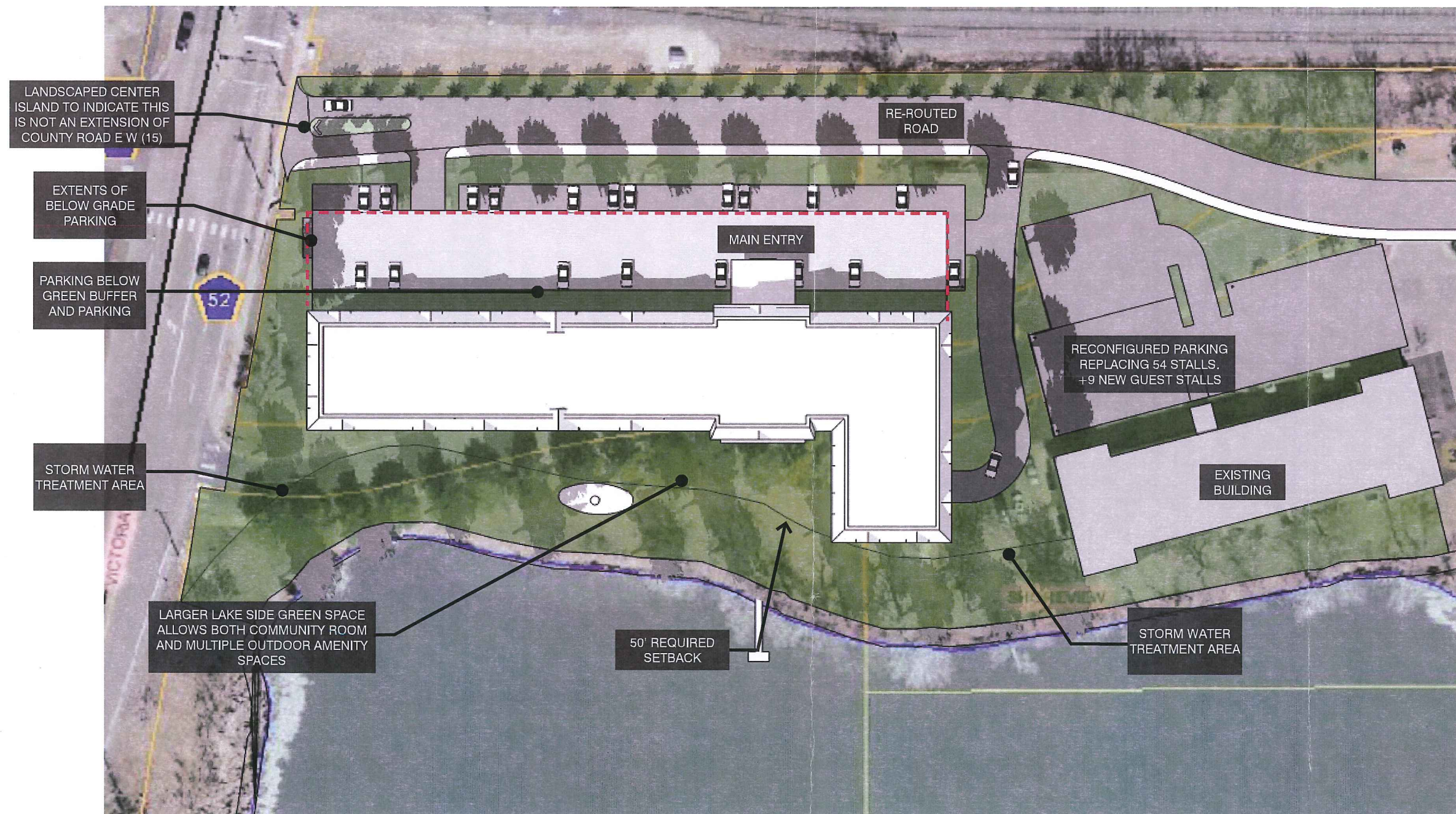
UrbanWorks Architecture LLC

Noah Bly

612-455-3102

nbly@urban-works.com

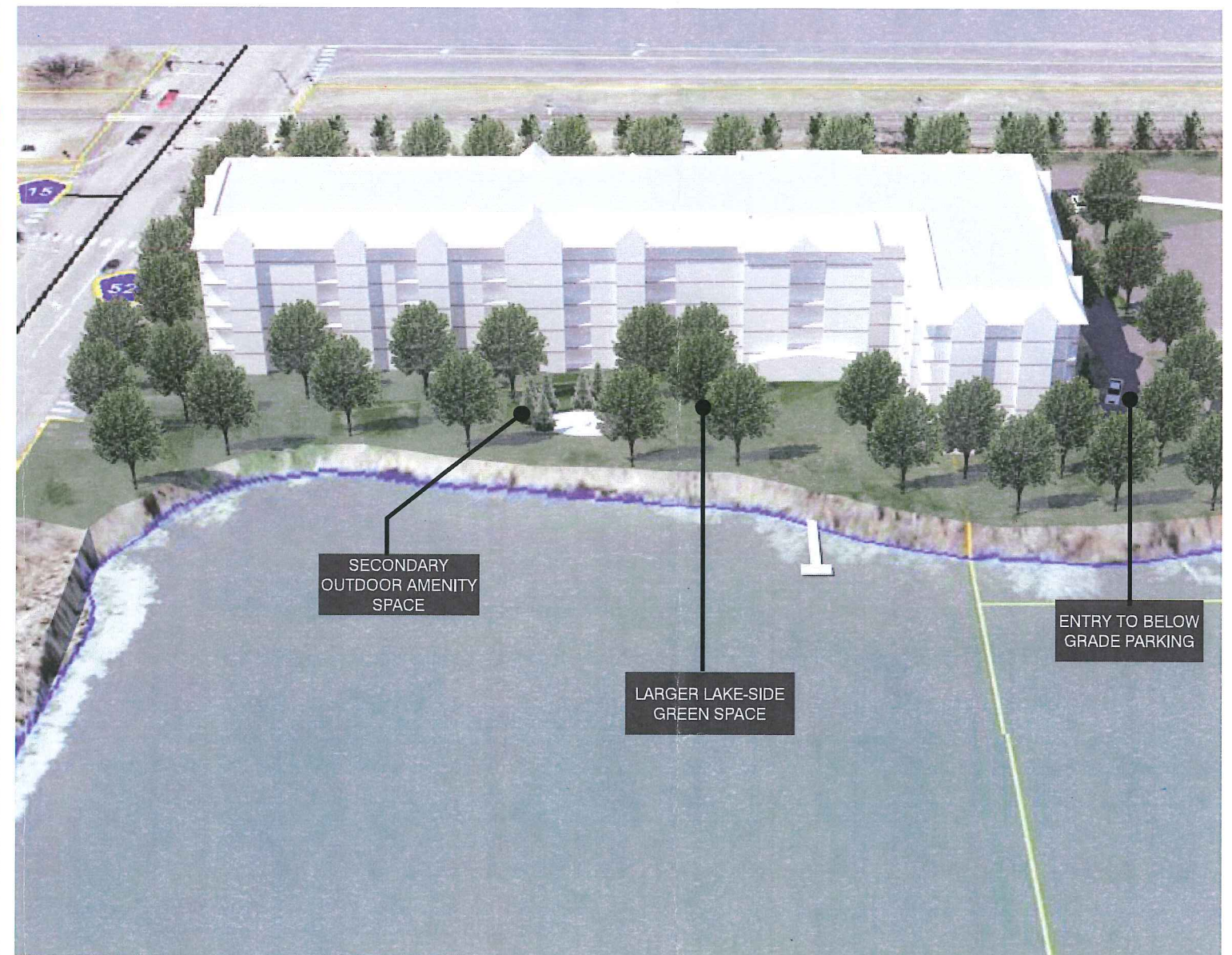








View Looking South East



View Looking North

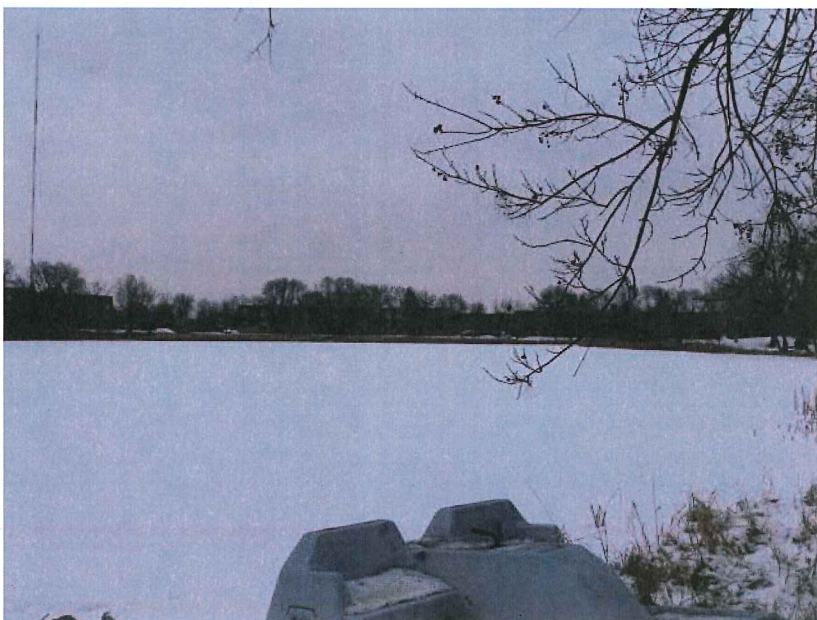




Midland Plaza as viewed from Victoria Street



View of development site from the south on Victoria Street



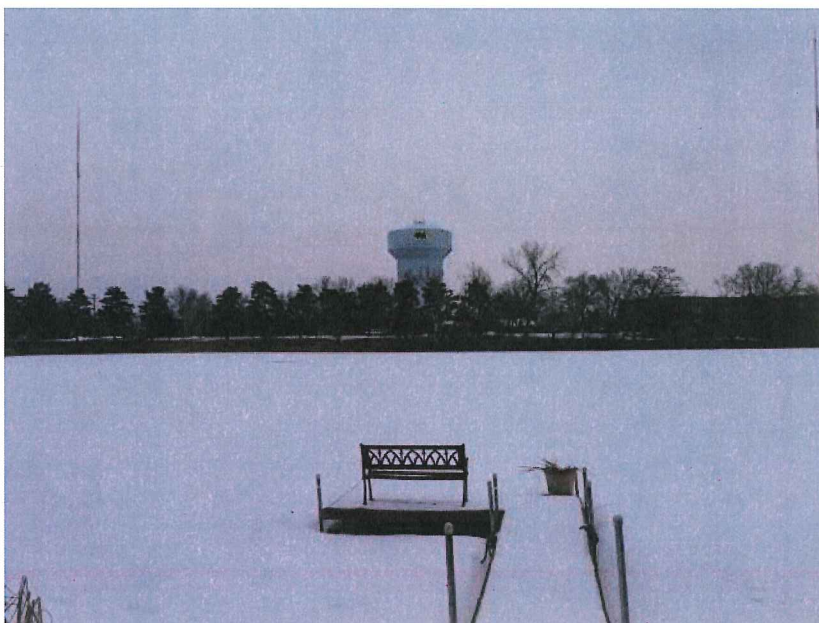
View of the existing Midland Terrace Apartment Complex from the single family residential neighborhood south of the wetland/pond



View of the redevelopment site from the single family residential neighborhood south of the wetland/pond



View of the some of the single family residential homes from the Midland Terrace property



View of the development site from a single family residential property on Victoria Street



LAKE JOHANNA FIRE DEPARTMENT

5545 LEXINGTON AVENUE NORTH • SHOREVIEW, MN 55126
OFFICE (651) 481-7024 • FAX (651) 486-8826

February 17, 2012

Department of Community Development
Attn: Kathleen Nordine, City Planner
4600 N Victoria Street
Shoreview, MN 55126

Site and Building Plan Review
Midland Terrace Plaza Redevelopment
Shoreview, MN 55126

File No. 244-12-05

- Verify location of F.D.C.
 - Should be on address side of building.
- Fire Hydrant must be within 150' of F.D.C.
- Verify fire hydrant locations on site.
- Fire Department lock box is required. Location and number to be determined.
- Verify that parking lot above underground parking garage will support weight multiple fire apparatus vehicles.
- Road to underground parking must be maintained allow for fire apparatus access.

Sincerely,

Rick Current
Fire Marshal
Lake Johanna Fire Department



Kathleen Nordine <knordine@shoreviewmn.gov>

NOT NEEDED IN THIS NEIGHBORHOOD!!!!!!!!!!!!!!!!!!!!!!

1 message

E67Caminolan@comcast.net <E67Caminolan@comcast.net>

Wed, Feb 22, 2012 at 4:56 PM

To: knordine@shoreviewmn.gov

Cc: knordine@shoreviewmn.gov

Dear Shoreview City Council, I'm responding to a letter i got in the mail a couple of days ago. There seems to be a proposal of putting in a six story apt. complex in the s.. corner of a newly realigned county rd. D. We have lived around the corner from this proposed complex for over 20yrs. and strongly oppose this. It does not fit into the neighborhood let alone the small site on which they want to put this massive building. There is an elementary school right across the street from where they want to put it. I don;t think theres another building this size in the city of Shoreview. Is there going to be a meeting where the people of the neighborhood are going to be able to voice our say on something we're going to have to live with or is this another project that's getting passed without our say? please give us a say in this matter. Again this building is not wanted in the neighborhood.

sincerely, Lanny Farrell and Family

*Midland Terrace Plaza Redevelopment
Planned Unit Development-Concept Stage
Lakeview Terrace LLC/Tycon Companies
File No. 2442-12-05*

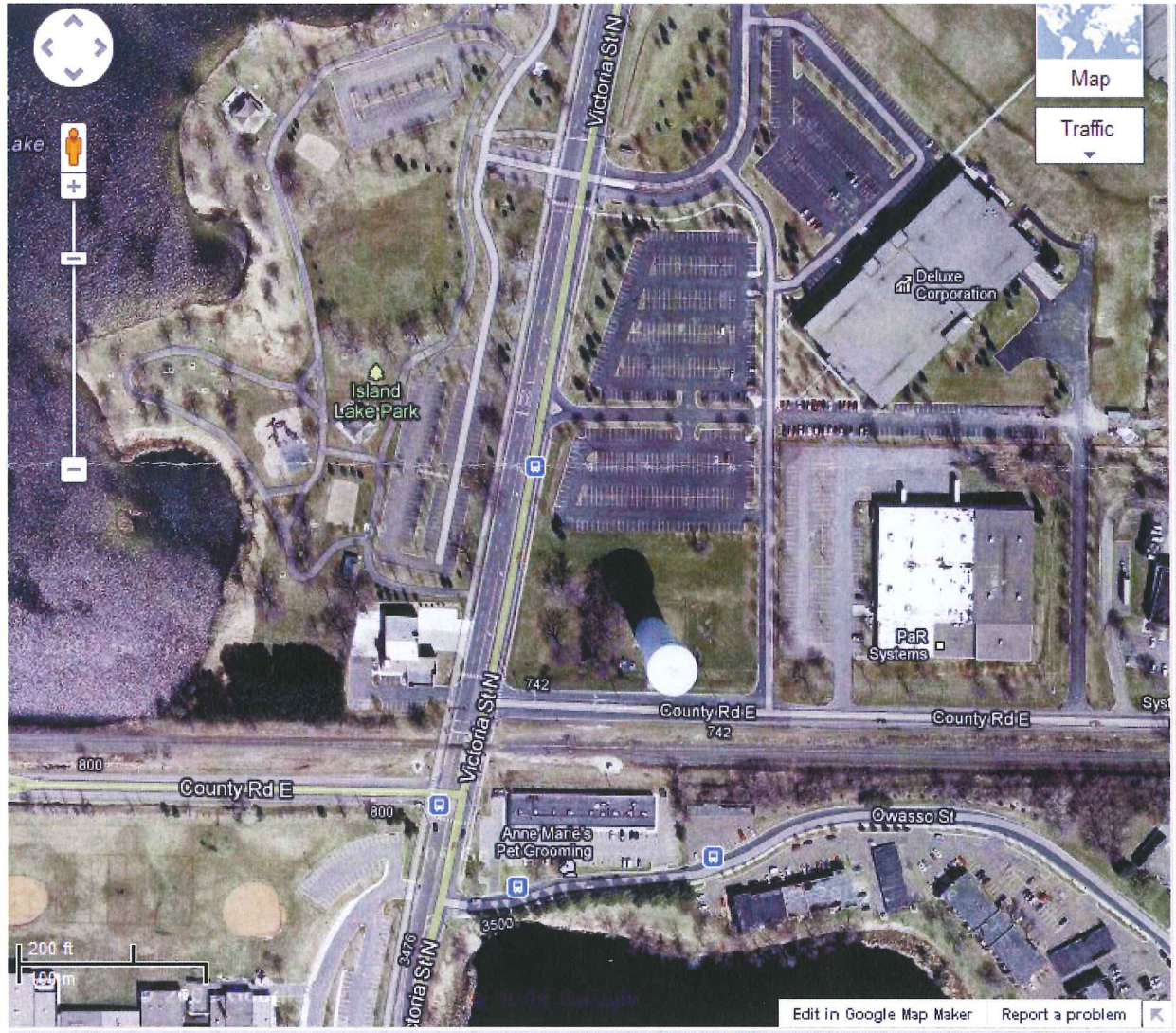
Comments:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be from a notebook or a set of legal pads. There is no handwriting or other markings on the page.

Name: Gene and Mary Purcell
Address: 675 Harriet Ave

This proposed Planned Unit Development by Tycon Company for expanding the Midland Terrace Apartments by adding a 6 story, 120 unit apartment building does not fit in the with the character of the neighborhood. It is across the street from two schools and a church. It is next to residential houses and across the lake from other houses. It is one block from Island Lake Park and it will dominate the skyline. We live next to the South side of the Midland Terrace apartments and will be able to see it from our house. Right now we can see the Midland Terrace shopping center thru some spruce trees, but a six story building will be easy to see.





The Midland Terrace apartments are zoned R3, multiple dwelling residential district. According to the code section 205.084 the maximum building height is 35 feet. In a Planned Unit Development the height can be greater, but must be off set with larger setbacks.

Other apartment or senior citizens housing in Shoreview are only three stories or less. The Senior Living/ Cascades on Hodgson Road height had to be reduced because of complaints from neighboring North Oaks.

Approved Plan for Senior Living Cascades on Hodgson Road



Exterior Rendering 19

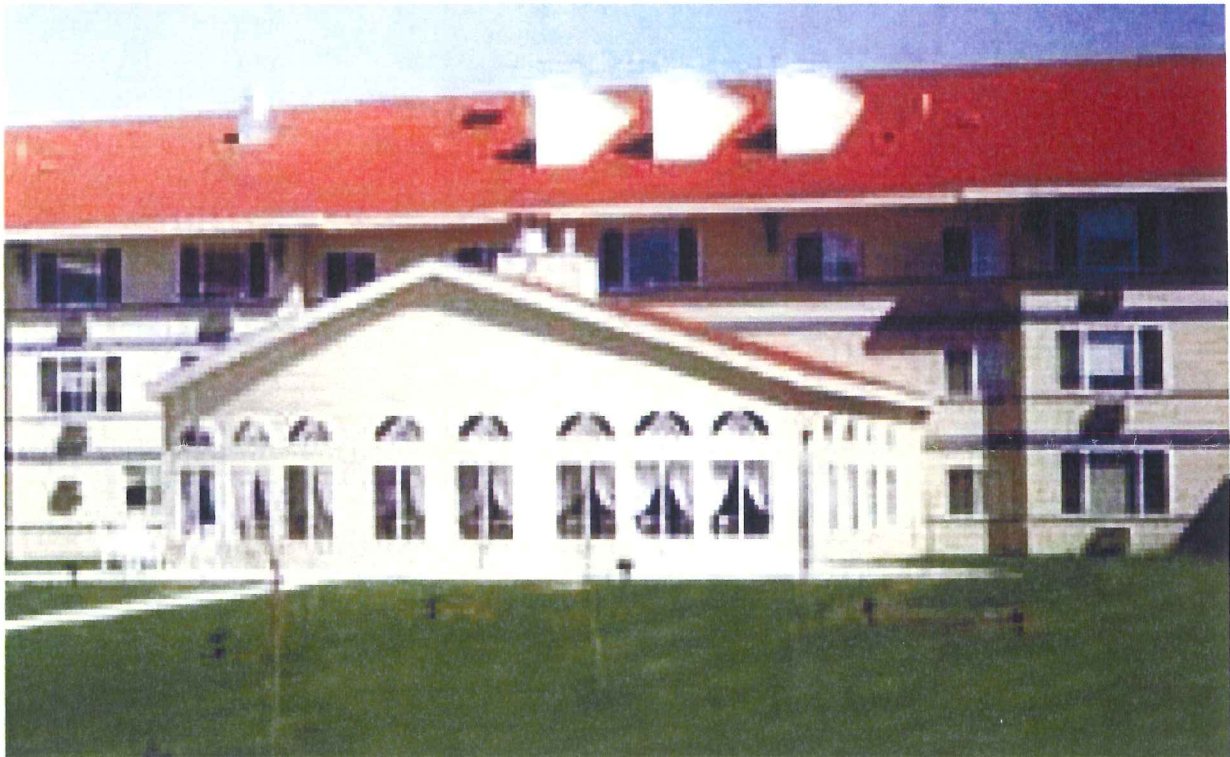
Summer House



The Shores



Scandia Shores



Even the hotel on 694 is only a four story building.



We cannot think of any commercial buildings that are over 3 stories tall. The commercial buildings just West of Victoria on County Road E had to keep their heights low to fit into the neighborhood.

Residential District R3 has a density of 8-12 units per acre. Do they get to count all of the existing units and land area to determine this? They should only be able to count the land around the new building. We do not think that the density of a 120 unit, six story apartment building is acceptable for the neighborhood and for Shoreview.

The Planned Unit Development is distinguished from the traditional subdivision and site plan approval processes of development in that development standards such as setbacks, height limits, and minimum lot sizes may be altered by negotiation and agreement between the developer and the municipality, except that land uses and densities shall be consistent with that permitted by the Land Use Plan.

Shoreview City Council:
Sandy Martin, Mayor
Blake Huffman
Terry Quigley
Ady Wickstrom
Ben Withhart
4600 Victoria Street North
Shoreview, Minnesota 55126

City of Shoreview
Phone: 651-490-4600
Email: www.shoreviewmn.gov

February 20, 2012

Dear Kathleen Nordine and Shoreview Council Members:

We are writing as long standing Shoreview citizens and are concerned with your plans to build the complex off Country Road E and Victoria.

As concerned citizens who have lived in the area for over 25 years, we wish to bring to your attention the following concerns against your building plans presented in your letter:

- 1) We strongly question the feasibility of adding more apartment buildings with SO MANY apartments VACANT in this Shoreview area. Check it out. The apartments across from our home at 632 Harriet are about 1/3 vacant, not to mention newer apartment complexes in the area which are far from being occupied.
- 2) Why build a complex which appears TOO LARGE in that available space? (The planners appear to be "out of touch with the space available," trying to fit such a large complex into that limited area.)
- 3) To one side of the planned facility are railroad tracks---Noise problems?
- 4) The other side is a lake which is filled with weeds in the summer- fall seasons and an embarrassment to the neighborhood. Someone needs to clean out the lake BEFORE constructing anything in front of it. (We notice on your diagram there is a storm water treatment area included. Have you plans also for cleaning out the lake?)
- 5) Suggestion? Why not put in that space a COMMUNITY GARDEN which would allow for community individual gardens which might be rented out to apartment residents in the neighborhood; or, how about a RAIN GARDEN and/or prairie grasses? Revenue not enough? Such a huge complex doesn't guarantee revenue either.

As a retired school teacher of 35 plus years and two Lutheran teacher-pastors who live at "The Sabbath Place," we feel your large construction suggestions are wasteful and poorly planned.

Sincerely,
Rev. Dr. Kay L. Jurgenson
(Email: freewaykaylj@gmail.com)



cc. neighbors/friends



Kathleen Nordine <knordine@shoreviewmn.gov>

Request for comment PUD. Midland Terrace Plaza

2 messages

Barron Hoff <bigfitz1110@yahoo.com>

Mon, Feb 20, 2012 at 10:33 AM

Reply-To: Barron Hoff <bigfitz1110@yahoo.com>

To: "knordine@shoreviewmn.gov" <knordine@shoreviewmn.gov>

Kathleen Nordine

&nbsp; ;

February

20, 2012

City of Shoreview

4600 Victoria St. N.

Shoreview , MN. 55126

Dear Kathleen,

This letter is in response to you letter of February 14, 2012 regarding the PUD for the redevelopment of Midland terrace Plaza, 3588 Owasso Street.

Our families have lived in the area formerly known as Mounds view township (now Shoreview) for over 100 years. In that time, we have witnessed, and been involved with, many exciting changes to the Shoreview area. Some were beneficial to the community, others we unsuccessful.

As long time residence of Shoreview, we value the peace and quiet the community offers. The wonderful parks and open spaces go hand in hand with Shoreview's vision of a green community. We enjoy the small lake we live on. It offers us a piece of tranquility in a chaotic world.

The addition of the apartment complexes many years ago created a less than pristine environment aesthetically. The complexes have been directly responsible for the explosion in weed growth to the lake from phosphorous fertilizer runoff as well as contamination due to snow removal from the parking lots being pushed into the lake. Residence of these apartments have dumped invasive plants and aquatic species into the lake when moving from the complexes as well.

Over the years, we have listen to wild parties where empty beer bottles were thrown into the lake, loud music was played after hours and trespassers freely roamed our property. This is not the type of neighbor Shoreview and its residence need.

Allowing another complex to this area isn't in Shoreview residence's best interest.

The proposed redevelopment of Midland terrace Plaza from its original inception, was an unsuccessful use of land. And while re-alignment of Owasso St. will benefit the

community. The PUD will not.

The original parcel of land where the center now stands, was originally part of county road E, which fed the public school and farms further to the East. When the railroad came through, it cut off the road from the South side. Instead of extending the road to the East and South of the railroad, Shoreview placed it to the North creating the mess we have today.

When the center was built in the 70's, the developer was allowed to place buildings closer together and given the opportunity to use the existing lake's square footage to construct more building space on that parcel of land than was acceptable under Shoreview building codes for the day. In addition, 50' to 75' feet of the Northwest side of the lake was filled in to accommodate the developer at the expense of the residents and community of Shoreview.

As residents directly affected by this PUD, we are concerned that this redevelopment is vastly out of character with the surrounding community. We are concerned that our property values will be greatly affected by this PUD, creating higher traffic volumes than this area should be engineered to efficiently and safely handle.

Over the years, we have experienced a disproportionately high number of police and fire calls to these apartment complexes. Adding an out of character eye sore to the area will only continue this trend. We are concerned that the developer will try to gain a foot hold in this area and seek additional re-development to other existing complexes increasing each to six stories high thus creating a hub for crime.

We don't want to wake up one morning and look out across a small, weed choked lake to see a city encroaching upon our beautiful community.

Shoreview doesn't need to become another city with towering buildings that take away from it's aesthetically pleasing charm.

We urge the planning commission and the city council to re-visit a more resourceful use of this land for all the residence of Shoreview to enjoy.

Sincerely,

Kenneth G.H. Hoff 3500 N. Victoria St.

Barron K. Hoff 3530 N. Victoria St.

Heidi M. Hoff 3530 N. Victoria St.

Becky S, Hoff 3530 N. Victoria St.

Barron Hoff <bigfitz1110@yahoo.com>

Mon, Feb 20, 2012 at 10:34 AM

Reply-To: Barron Hoff <bigfitz1110@yahoo.com>

To: "knordine@shoreviewmn.gov" <knordine@shoreviewmn.gov>

Kathleen Nordine

;

February 20,

2012

[Quoted text hidden]



Kathleen Nordine <knordine@shoreviewmn.gov>

Midland Terrace Plaza

1 message

Greg Barilla <barillagm@msn.com>

Sat, Feb 18, 2012 at 1:31 PM

To: knordine@shoreviewmn.gov

Kathleen,

Just a couple of comments on the proposal:

1. I am in favor of the street reconstruction. I hope while doing this something could be done to accomodate the traffic issue with Island Lake School!
2. 120 units is that what the original plans were for? That could mean an additional 100 to potentially 200+ cars, is there parking for that many vehicles?
3. My major concern however is that this building will be "SIX" stories tall I dont recall that being part of the original plan, was it? That ~~would~~ make it the largest building in the area and I am afraid an "unwanted elephant" in my backyard.

Six stories in this area??? Really is there an alternative? Has the neighborhood response been similiar to mine?

Thanks for your time.

Greg Barilla
625 Harriet Avenue
Shoreview, MN 55126

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to appoint Desaree Crane to the Park and Recreation Commission for a term ending January 31, 2013.

ROLL CALL: AYES _____ NAYS _____

HUFFMAN _____

QUIGLEY _____

WICKSTROM _____

WITHHART _____

MARTIN _____

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to appoint Mary Ann Johnson to the Public Safety Committee for a term ending January 31, 2014 and to appoint Gil Schroepfer to the Public Safety Committee for a term ending January 31, 2015.

ROLL CALL: AYES _____ NAYS _____

HUFFMAN _____

QUIGLEY _____

WICKSTROM _____

WITHHART _____

MARTIN _____

M E M O

TO: MAYOR AND CITY COUNCILMEMBERS

**FROM: TERRI HOFFARD
DEPUTY CLERK**

DATE: MARCH 1, 2012

**SUBJECT: APPOINTMENTS TO THE PARK AND RECREATION
COMMISSION AND PUBLIC SAFETY COMMITTEE**

INTRODUCTION

The City Council is being asked to make appointments to the Park and Recreation Commission and the Public Safety Committee

PARK AND RECREATION COMMISSION

The City Council is being asked to make an appointment to the Park and Recreation Commission. One application was received from Desaree Crane. The Park and Recreation Commission reviewed the application received from Ms. Crane at their February 23 meeting and recommended appointment of her to fill the vacancy on the Park and Recreation Commission. Her application is attached for Council review.

PUBLIC SAFETY COMMITTEE

The Public Safety Committee received three applications for two vacancies. Since the Public Safety Committee only meets once every other month, an email was sent to the committee members asking for their recommendation. Committee members recommended appointing Mary Ann Johnson and Gil Schroepfer to fill the vacancies. All three applications are attached for Council review.

RECOMMENDATION

It is recommended that the City Council appoint Desaree Crane to the Park and Recreation Commission for a term ending January 31, 2013. It is also recommended that the City Council appoint Mary Ann Johnson to the Public Safety Committee for a term ending January 31, 2014 and to appoint Gil Schroepfer to the Public Safety Committee for a term ending January 31, 2015.

**City of Shoreview
Citizen Advisory Committees and Commissions
Application Form**

Name Desaree Crane

Address 4695 Chandler Rd; Shoreview, MN 55126

*Home phone number 651-766-9644 *Work phone number 763-717-4016

E-mail desaree.crane@comcast.net

How long have you lived in the City of Shoreview? 15 years

Is there any reason that you would be unable to attend regular monthly meetings?

☐ Yes ☒ No

On which committee or commission are you interested in serving?

- ☐ Bikeways and Trailways Committee
- ☐ Economic Development Commission
- ☐ Environmental Quality Committee
- ☐ Grass Lake Watershed Management Organization
- ☒ Human Rights Commission *and/or*
- ☐ Lake Regulations Commission
- ☒ Park and Recreation Commission *and/or*
- ☐ Planning Commission
- ☐ Public Safety Committee
- ☐ Snail Lake Improvement District Board
- ☐ Telecommunications and Technology Committee

What are your specific areas of interest within this committee's or commission's scope of responsibilities? Human Rights Commission: An area of interest I have in this Commission is the educational role of promoting harmony & diversity in the community.

Parks & Recreation Commission: I would like to help assist this Commission in the betterment of parks & recreational activities. Also, I would like to help assist the Commission in finding Grant opportunities.

Briefly describe your work experience or other background information that would relate to this committee.

I have 10 years public sector experience. I am currently the Assistant City Administrator for the City of Mounds View.

I understand what cities are facing in regard to budgetary constraints (doing more w/less) + I also understand that diversity in Shorview + surrounding communities is becoming + ~~more~~ more prevalent.

Please list other organizations or clubs that you have participated in.

Mounds View Festival in the Park Committee; Staff Union; Municipal Clerks + Financial Officers Association (MCFOA); International Institute of Municipal Clerks (IIMC)

American Public Works Association (APWA)

Why would you like to serve on this committee or commission? Human Rights Commission:

I believe the Human Rights Commission adds weight to the goal of promoting human rights in the community + also serves as an educational role. I believe the role of the Human Rights Commission is to promote harmony + respect the rights of everyone.

Additional Comments

I would like to be a part of this educational role.

Parks + Recreation Commission: I have worked w/ the Mounds View Parks, Recreation + Forestry Commission on a number of occasions. I would like to assist the Shorview Park + Recreation Commission in finding Grants that will help assist the City of Shorview in budgetary

*If appointed to a committee or commission, may we include your phone number(s) in the committee/commission handbook?

☒ Yes ☐ No

constraints concerning Park + Recreational facilities.

**City of Shoreview
Citizen Advisory Committees and Commissions
Application Form**

Name Mary Ann Johnson

Address 4169 Nancy Place
Shoreview, MN 55126

*Home phone number 651-490-5706 *Work phone number NA

E-mail mjohn37@asfamily.net

How long have you lived in the City of Shoreview? Seven years (7)

Is there any reason that you would be unable to attend regular monthly meetings?

☐ Yes ☒ No

On which committee or commission are you interested in serving?

- ☐ Bikeways and Trailways Committee
- ☐ Economic Development Commission
- ☐ Environmental Quality Committee
- ☐ Grass Lake Watershed Management Organization
- ☐ Human Rights Commission
- ☐ Lake Regulations Commission
- ☐ Park and Recreation Commission
- ☐ Planning Commission
- ☒ Public Safety Committee
- ☐ Snail Lake Improvement District Board
- ☐ Telecommunications and Technology Committee

What are your specific areas of interest within this committee's or commission's scope of responsibilities? _____

Interested in all areas but emergency
management and fire would be more specific

Briefly describe your work experience or other background information that would relate to this committee. _____

I have a strong interest in safety - Volunteered on a safety committee for five years - serving Minneapolis Community Technical College + Campus, in Minneapolis.

Please list other organizations or clubs that you have participated in. _____

I also am volunteering with Ramsey County as an Emergency Response Team member (CERT), currently out of Arden Hills Ramsey Co. Sheriff's station.

Why would you like to serve on this committee or commission? _____

To help create a safer community for Shoreview Residents and assist where necessary.

Additional Comments I think it's great that the City seeks applicants and forms these advisory committees. Citizen input makes for a stronger community.

*If appointed to a committee or commission, may we include your phone number(s) in the committee/commission handbook?

☒ Yes ☐ No

**City of Shoreview
Citizen Advisory Committees and Commissions
Application Form**

Name GIL Schroepfer

Address 5557 Brickstone CT.
Shoreview, MN 55126

*Home phone number 651-490-1482 *Work phone number —

E-mail SchroepferGil@Yahoo.com

How long have you lived in the City of Shoreview? 24 years

Is there any reason that you would be unable to attend regular monthly meetings?

☐ Yes ☒ No

On which committee or commission are you interested in serving?

- ☐ Bikeways and Trailways Committee
- ☐ Economic Development Commission
- ☐ Environmental Quality Committee
- ☐ Grass Lake Watershed Management Organization
- ☐ Human Rights Commission
- ☐ Lake Regulations Commission
- ☐ Park and Recreation Commission
- ☐ Planning Commission
- ☒ Public Safety Committee
- ☐ Snail Lake Improvement District Board
- ☐ Telecommunications and Technology Committee

What are your specific areas of interest within this committee's or commission's scope of responsibilities? _____

Park & Trail Safety, Manpower/Coverage
Response Times, Crime Prevention.
Traffic Safety.

Briefly describe your work experience or other background information that would relate to this committee. _____

I was a Ramsey County Deputy Sheriff for
29 years. I Patrolled Shoreview for 20 years.

Please list other organizations or clubs that you have participated in. Former

Ramsey County Sheriff's Dept. representative
to the Public Safety Committee.

Why would you like to serve on this committee or commission? _____

To make sure the Sheriff's Office continues
to provide the best service to the residents
of Shoreview.

Additional Comments _____

*If appointed to a committee or commission, may we include your phone number(s) in the committee/commission handbook?

☒ Yes ☐ No

**City of Shoreview
Citizen Advisory Committees and Commissions
Application Form**

Name Kenneth M Hess

Address 4453 Churchill Street.

*Home phone number 651 788-9987 *Work ^{Cell} phone number 805 218-7280

E-mail HessKMH@aol.com

How long have you lived in the City of Shoreview? 4 months +

Is there any reason that you would be unable to attend regular monthly meetings?

☐ Yes ☒ No

On which committee or commission are you interested in serving?

- ☐ Bikeways and Trailways Committee
- ☐ Economic Development Commission
- ☐ Environmental Quality Committee
- ☐ Grass Lake Watershed Management Organization
- ☐ Human Rights Commission
- ☐ Lake Regulations Commission
- ☐ Park and Recreation Commission
- ☐ Planning Commission
- ☒ Public Safety Committee
- ☐ Snail Lake Improvement District Board
- ☐ Telecommunications and Technology Committee

☒ Proposed Citizen's Academy

What are your specific areas of interest within this committee's or commission's scope of responsibilities? Become more familiar with the

Area & Local Government.

Briefly describe your work experience or other background information that would relate to this committee. PLEASE SEE ATTACHED.

Please list other organizations or clubs that you have participated in. _____

PLEASE SEE ATTACHED.

Why would you like to serve on this committee or commission? CITIZENS ACADEMY -

TO BECOME FAMILIAR WITH LOCAL AREA & GOVERNMENT.

PUBLIC SAFETY COMMITTEE - COMPARE MY EXPERIENCE

WITH LOCAL AREA & POLICIES.

Additional Comments WILL SERVE WHERE NEEDED

*If appointed to a committee or commission, may we include your phone number(s) in the committee/commission handbook?

☒ Yes ☐ No

Current Activities:

Ventura County LAFCO, Commissioner/Alternate since 7/19/2000, Chair 2007*
Ventura County Fairboard, Gubernatorial appointment as Director in 2004, Chair 2008 *
Ventura YMCA, Board of Managers Mar 2009 – *
Ventura County Grand Jury, July 2010 – June 2011 & July 2011 -*
Notary Public intermittently since 1963*
* - Resigned from each of these to Move to Minnesota – September 2011.

Former Community Involvement:

Named Citizen of the Year, City of Port Hueneme, 1982
President & Executive Board Member, Port Hueneme Chamber of Commerce, 1976-82
Trustee, Oxnard Community Hospital, 1972
Member, Masonic Tri-Counties Legion of Honor
Active in Lions Club, Kiwanis, Elks Club and other community groups

Retirements:

United States Air Force, 22 years, Master Sergeant, 1947-1969
Allstate Insurance Company, 22 years, Office Manager/Agent, 1970-1992
Mayor Pro-Tem/Councilman, City of Port Hueneme, CA 12 yrs, 1982-1994
Ventura County District Attorney's Office, 6 ½ yrs, Family Support Officer, 1992-1999

Government Experience: (1982-1994)

Councilman, City of Port Hueneme, CA, 1982-1994
Mayor Pro Tem, City of Port Hueneme, CA, 1991-1993
• Extensive administrative and policy development experience in city government
Director, State Board, League of California Cities, 1989-1993
Member & Former Chair, Port Hueneme Housing Authority, 1978-1982
Member & Former Chair, Port Hueneme Redevelopment Agency, 1982-1984
Member, Administrative & Intergovernmental Relations Committee, National League of Cities, 1989-1993
Member, Ventura County Grand Jury 2003-2004 & 2004-2005
Member, Ventura County Drunk Driving Task Force, 1985-1989

RELATED LOCAL EXPERIENCE:

Member, Ventura County Grand Jury, 2003 – 2005
Chairman & Member, Ventura County Association of Governments, 1982-1989
Chairman, Port Hueneme Committee to Elect George Bush, 1988
Chairman, Ventura County Committee to Elect Mike Antonovich to Senate, 1986
President, GOP Men's Club, Ventura County, 1985
Commissioner, Port Hueneme Housing Commission, 1980-1982
Chairman, Port Hueneme Citizens Advisory Committee, 1979
President, Port Hueneme Chamber of Commerce, 1977-1978
Director, Ventura County Chapter, Navy League, 1983-1984

LEAGUE OF CALIFORNIA CITIES:

President, Channel Counties Division, 1987-1988

Member, State Board of Directors, 1989-1993

Vice Chairman, Administrative Services Policy Committee, 1989

Member, Administrative Services Policy Committee, 1985-1993

Member, Tax & Revenue Policy Committee, 1985-1987

MILITARY EXPERIENCE: (1947 – 1969)

Sergeant Major, U.S. Air Force, Turkey 1964-1966

Police, Security, Intelligence & Administrative Supervisor, (Top Secret Clearance)

Recruiter, U. S. Air Force, Ventura County, 1960-1964

Recruiting Supervisor, U. S. Air Force, San Fernando Valley, 1969

BUISINESS & INSURANCE EXPERIENCE: (1976 – 1992)

Director, Advisory Committee on Business Insurance, California Senate Committee on Insurance, Claims and Corporations, 1981- 1991 – Earthquake liability issues.

President, Insurance Group (LASIA) established by Assembly Bill 3554

Director, Southern California Joint Powers Insurance Authority, 1982- 1994

Director, Point Mugu Federal Credit Union, CA (Now Pacific Oaks Credit Union)

Sales/Office Manager, Allstate Insurance Company, (22 years)

State Licensed **Notary Public**, commissioned in 1963

State Licensed **Insurance Agent** since 1970

Licensed Agent, **National Association Securities Dealers**, 1972-1976

EDUCATION:

University of Maryland Bachelor of Science Program, Lack one year for BS, **Police Science**

Extensive insurance industry testing & training in insurance & mutual funds.

Notary Public, CA State Commission Number 1699393

CONTACT INFORMATION:

Address: 4453 Churchill Street, Shoreview, MN 55126

Phone: (651) 788-9987

Cell: (805) 218-7280

E-mail: hesskmh@aol.com

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to appoint _____ and _____ to the Grass Lake Water Management Organization Board for terms expiring with the dissolution of the organization consistent with Shoreview City Council Resolution No. 12-11.

ROLL CALL:	AYES	NAYS
HUFFMAN	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
MARCH 5, 2012
MJM/

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER

FROM: MARK J. MALONEY, P.E.
PUBLIC WORKS DIRECTOR

DATE: FEBRUARY 29, 2012

SUBJECT: FINAL GLWMO BOARD APPOINTMENTS

INTRODUCTION

According to the Joint Powers Agreement establishing the Grass Lake Water Management Organization, the Shoreview City Council is required to make appointments to fill Board vacancies.

DISCUSSION

The Grass Lake Water Management Organization (GLWMO) was originally created in 1983 through a joint powers agreement of the Cities of Roseville and Shoreview. The organization has functioned with a five member Board appointed by their respective City Councils. The terms of two Shoreview Board members expired on December 31, 2011, and the Board needs to be assured of having a quorum for necessary actions in the near future.

The next scheduled GLWMO meeting is scheduled for March 22, 2012, when it is expected that the Board will consider the dissolution resolutions previously adopted and forwarded by the two cities. It is possible that the Board may also be asked to approve the last few vendor and professional service and billings attributed to the administration of the Organization.

State Statutes 103B.227 is interpreted to require the City to inform the public of Board vacancies; such notice was given and the City was not informed of interest by the public. The City had, however, previously received an application from a Shoreview resident expressing interest in City advisory committees as well as the GLWMO. Staff spoke with that resident and after discussing the pending GLWMO dissolution, the resident requested that their application not be considered.

RECOMMENDATION

It is recommended that the two GLWMO Board vacancies be filled by current Shoreview City Council members in order that a quorum can be ensured for the final actions necessary for dissolution.

MJM/